

**WELFORD-ON-AVON PARISH COUNCIL
MINUTES OF MEETING HELD ON
TUESDAY 3rd JANUARY 2017 at 7.15 p.m.
MEMORIAL HALL, WELFORD-ON-AVON**

Present: Cllr S Carter, Cllr P Martin, Cllr J Hockaday and
Cllr J Kimpton

In attendance: Clerk Mrs V Lowe, Cllr M Brain, County Councillor
Cllr P Barnes, District Councillor

Public: 2

1. Apologies

Apologies were received and accepted from Cllr Mrs K Winston, Cllr B Stanford and Mr John Wibberley, RFO.

2. Declarations of Interest

The Clerk confirmed that all Councillors had previously requested a dispensation to discuss and set the precept under item 7.4 of the Agenda. In accordance with the power delegated to the Clerk, she had granted dispensation in writing to all Councillors to deal with this item.

Cllr Carter declared an interest in planning application 16/03801/FUL as an adjacent land owner and indicated that he would take no part in discussion and voting on that application.

No other declarations of a disclosable pecuniary interest were made at this time in the meeting.

3. Approval of Minutes

The minutes were accepted as a true record of the meeting of 6th December 2016 and signed by the Chairman.

Proposed Cllr Hockaday

Seconded Cllr Kimpton

4. Urgent Matters

None

5. County and District Councillor's reports

5.1 District Council report

Cllr Barnes reported as follows:

5.1.1 Golf course Cllr Barnes is still keen to get a 40 mph speed limit outside the golf course.

5.1.2 Long Marston Airfield Cllr Barnes has met with Cllr Saint as he is concerned that the delayed s106 Agreement may affect the SDC five year housing land supply.

5.1.3 Garden Village Cllr Barnes is unsure as to what funds will be available from central government to assist with development of the site.

5.2 County Council report

Cllr Brain reported as follows:

5.2.1 Garden Village Cllr Brain explained that the Garden Village project had been a joint bid from CALA and SDC. The funding already announced is £6m over 2 years. There will also however be funding from the Homes and Communities Agency with £1.7 bn allocated to affordable homes. The priority so far as Cllr Brain is concerned will be for better local infrastructure.

5.2.2 Quineys Leys Cllr Brain has agreed a “no-through” road sign for Quineys Leys. The Chairman asked Cllr Brain to reconsider this as there was no local evidence that such a sign was required.

5.2.3 WCC Grant fund Cllr Brain explained that the £5000 grant fund was over-subscribed but allocations had been made to Welford Scouts, Welford Matters and the Alcester Outreach project which covered Welford.

6. Planning

6.1 Report of Planning Notices received from Stratford DC

16/03147/VARY	Silver Birch House, Church Bank Variation to condition 11 (obscure glazing window condition) of planning permission 15/01129/FUL to allow the east facing first floor windows to have clear glass.	GRANTED 11 conditions
16/03525/TREE	Comptons House, High Street Various tree work	NO OBJECTION
16/02227/VARY	Tew Park, Binton Road Application to vary conditions 12 and 13 of permission 13/03299/FUL	GRANTED 15 conditions
16/03661/TREE	Ash Cottage, High Street T2: magnolia – reduce and reshape	NO OBJECTION

6.2 Report of Planning Applications considered at Planning Committee meeting held on 13th December 2016

None – meeting cancelled

The Chairman adjourned the meeting to allow public participation. The Parish Council heard from Helen Ferrier, a resident of Headland Road, who asked the Parish Council to object to application 16/03298/FUL.

The meeting resumed.

6.3 Consideration of planning applications received from SDC

16/03528/FUL & 16/03529/FUL	The Thatch, Chapel Street Replacement of single storey rear wing with two storey rear wing, and replacement of driveway gates.	OBJECT
<i>Response to this application discussed at meeting on 6th December and submitted to SDC in order to meet required response deadline.</i>		
16/03768/FUL	Hazelwood Villa, Barton Road Single storey rear extensions	SUPPORT
16/03298/FUL	Purbeck, Headland Road Demolition of existing building and construction of 6 dwellings and garages	OBJECT
16/03801/FUL	Orchard Nurseries, Duck Lane Demolition of existing nursery buildings and the erection of 5 detached dwellings with associated site landscaping including the creation of a wild meadow/ecological area	OBJECT

*16/03679/FUL **The Orchard, Church Street** **SUPPORT**
 Single storey rear extension to replace outbuildings
 and conservatory

* Cllr Martin declared an interest in this application as the applicant is known to him. He therefore took no part in the discussion or voting on the application.

16/03916/FUL **Little Orchard, Binton Road** **OBJECT**
 Alterations of existing dormer bungalow into
 house by raising roof to create a two storey
 dwelling and the conversion of garage to office/gym

7. Finance

7.1 Management Accounts

There were no management accounts this month

7.2 Capital Expenditure update

Councillors discussed and updated the Capital Expenditure schedule prepared and circulated in advance by Cllr Martin.

7.3 Approval of items requiring payment

Expenditure 3rd January 2017

Invoices received and agreed		VAT	+	Base	Total
102075	Mrs V Lowe Clerk Salary December			474.24	
	Stationery	2.13		10.66	
	Totals	2.13		484.90	487.03
	<i>Budget item 7(474.2) 8(10.66))</i>				

Other items for payment

102076	Vidahost				
	Welforward website hosting	5.98		29.88	35.86
	<i>Budget item 8</i>				

102077	Getmapping PLC				
	Parish Online subscription	5.60		28.00	33.60
	<i>Budget item 8</i>				

102078	Warwickshire County Council				
	Fingerposts for footpaths	10.26		51.32	61.58
	<i>Budget item 25</i>				

Receipts

Stratford on Avon DC				
	Section 106 monies from "Fairlea" site for Cress Hill project			10,000.00
	<i>Budget item 6 –Sundry income</i>			

Transfer

To cover January bills – £500.00
Proposed CllrHockaday Seconded Cllr Martin

7.4 Precept/budget 2017-18

The draft budget circulated in advance by Cllr Martin as finance portfolio holder was approved. After discussion, Cllr Martin proposed a budget of £21,494 for the year 2017-18. This is an increase of 2% on the previous year.

Taking into account the Council Tax Support Grant of £460.00 being paid to the Parish Council by SDC, Cllr Martin then proposed a precept of £21,034.

This was seconded by Cllr Carter and unanimously approved. The Clerk will inform SDC of the decision. VL

8. Report of Matters arising from the Minutes/Pending Issues

8.1 Shorthouse and Bidston Allotment Trust The Clerk confirmed that the paperwork to appoint Mrs Avril Tracy as a new Trustee had been completed.

8.2 Highways drainage The Clerk reported that she had attended a meeting on 22nd December with WCC Flood Risk and Highways to discuss the ongoing problem of flooding at Pool Close. A specific problem area had been identified and Cllr Carter agreed to speak to the residents concerned asking them to rectify the blockage. **DSC**

8.3 Playground Cllr Kimpton confirmed that the new equipment had been ordered and the installation would be undertaken prior to the end of March 2017.

8.4 Smartstart Grant Fund The Clerk reported that the Council had been unsuccessful in its grant application to replace the springers at the playing field.

8.5 Welford Matters The contributions for the next edition were agreed.

9. Neighbourhood Plan

The Chairman confirmed that the revised Neighbourhood Plan had been submitted to SDC that day. This version incorporates the modifications required by the Examiner (as amended by SDC and the Parish Council) plus various updating matters. Once this version is agreed with SDC, it will need to undertake a further six week consultation prior to going to referendum.

10. Resignation of Cllr Spink and appointment of new Councillor

Following the resignation of Cllr Spink, the Clerk reported that the statutory notice had been posted on the Bell Green notice board and the website as required. SDC had confirmed that no request had been received for an election and therefore the Parish Council is required to co-opt a replacement councillor. The Chairman will arrange to meet residents who have shown an interest in the position. **DSC**

11. Any other business

11.1 Millennium project The Clerk reported that, as requested, the Millennium Project had supplied copies of their accounts together with a formal request for additional funding. It was agreed that the annual donation would be increased to £1200 for the year beginning 1st April 2017. This would be paid in three equal installments in April 2016, August 2016 and January 2017. It was noted that the funding would provide considerable benefit to the whole village by enhancing the entrance to Welford on Binton Road. The Clerk will write to the Trustees to confirm the donation. **VL**

11.2 Resignation of the Parish Clerk The Chairman reported that he had received the resignation of Vanessa Lowe as Parish Clerk with effect from 10th March 2017. He explained that Vanessa had served as Clerk for almost 11 years and had now been appointed as Clerk to Alcester Town Council. The Chairman thanked Vanessa for all her work for the Parish Council and for her contribution to village life. The Chairman will contact WALC for advice regarding the appointment of a new Clerk. **DSC**

12. Dates of next meetings

Planning Committee Meeting Chapel Rooms
Tuesday 24th January 2017 - 7.15 p.m.

Monthly meeting Memorial Hall
Tuesday 7th February 2017 - 7.15 p.m.
Public Participation 7.15 – 7.30p.m.

Meeting finished 8.50 pm