## Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 2<sup>nd</sup> May 2017 at 7.15 p.m. Memorial Hall, Welford-on-Avon

**Present:** Cllr S Carter, Cllr K Winston, Cllr J Hockaday

Cllr J Kimpton, Cllr B Stanford and Cllr D Jones

In attendance: Clerk Mrs C Price, Cllr M Brain, County Councillor

Public: 18

## **Public Participation:**

Kerry Dobson – Home Farm: Dobson Grey Chartered Surveyors acting on behalf of Mr Sellers, the owner of Home Farm, sought the opinion of the Parish Council on the various options for developing the Home Farm site. These include a return to use as a chicken farm and a development of five single story dwellings for people with additional care needs. Councillors felt that a multi-property proposal outside of the built up area of the village was unlikely to be supported but that a replacement single dwelling on the land was more likely to meet local planning guidelines.

David Sargent – Land adjacent to Daffodil Cottage: Mr Sargent would like to replace the metal kissing gate adjacent to his property and move the nearby dog bin. Councillors felt the gate should remain in place as it is compliant with all relevant regulation, provides for disabled access and requires minimal upkeep. Councillors were happy for the dog bin to be relocated to the path side of the gate.

Debbie Jones – 13 Headland Close: Cllr Jones provided some additional detail on the measurements requested at the Planning Meeting on 18<sup>th</sup> April, confirming that the distance from proposed building to the boundary was significantly smaller than originally indicated. She also reiterated the reasons for objection previously discussed by the Council on 18<sup>th</sup> April on behalf of a collection of Headland Close residents in attendance.

Item		Action		
1.	Apologies			
	Apologies were received from Cllr Peter Martin and Cllr Peter Barnes			
2.	Declarations of Interest			
	Cllr Jones declared an interest in planning application 17/00910/FUL			
	as the owner of a neighbouring property and did not participate in the			
	discussion. No other declarations of a disclosable pecuniary interest			
	were made at this time in the meeting.			
3.	Approval of Minutes			
	The minutes were accepted as a true record of the meeting of 4 <sup>th</sup>			
	April 2017 and signed by the Chairman.			
	Proposed Cllr Winston Seconded Cllr Hockaday			
4.	Matters arising from the minutes not covered elsewhere in the			
	agenda			
	None			

5.	Urgent Matters None			
6.	County and District Councillor's reports			
	6.1 District Council report  Cllr Barnes had sent apologies and his most recent newsletter has been circulated in lieu of a report.			
	6.2 County Council report  Cllr Brain is currently under purdah due to the upcoming County  Council election. He expressed how much he had enjoyed working with the Parish Council during his time as County Councillor.			
7.	Planning	numina Nationa vancius different Stratfo		
	16/03998/FUL	Land Adjacent To Daffodil Cottage Church Street - Erection of 1 No. dwelling and associated landscaping	Permission with conditions	
	17/00449/FUL	Vine House High Street - Re build of existing boundary wall	Permission with conditions	
	17/00440/FUL	The Thatch Chapel Street - Replacement of single storey rear wing with two storey rear wing, and replacement of driveway gates	Planning Permission Refused	
	16/04037/FUL	4 Montagues Corner Chapel Street - Proposed single storey side/rear extension, replacement porch and replacement single storey side extension	Permission with conditions	
	7.2 Report of Planning Applications considered at the Planning Meeting on 21 <sup>st</sup> March 2017			
	17/00664/FUL	Darcy Cottage High Street - Reconfiguration of front elevation of dwelling to include the addition of a cedar cladding to external walls and enlarged porch. Single storey extension to the rear, extension of existing balcony and construction of new shed/store.	Support	
	SDC/17CM006	Rumer Hill Nurseries - Erection of extension to existing building for use as a waste transfer station.	No Objection	
	16/00974/FUL	Greenbank Cottage – Appeal Construction of dwellinghouse and detached carport/log store. Demolition of existing double	Object	

	garage, construction of replacement double garage.			
SCOPE/00029	Long Marston Airfield Consultation-Proposed scheme at Long Marston Airfield: Phased development of a new settlement comprising up to 3,500 dwellings (Class C2/C3), up to 68,000sqm of employment (Class B1(a)-(c)) and village centre uses (Class A1-A5/B1(a)/C3/D1/D2), plus primary and secondary schools. Provision of new open space including parks and amenity space. Provision of new access junction off Campden Road and associated infrastructure, utilities, engineering and landscaping works including Sustainable Urban Drainage System.	Support with conditions		
SCOPE/00030	South Western Relief Road Consultation - A south western relief road to Stratford-upon-Avon extending between the A3400 Shipston Road near Orchard Hill Farm and the Luddington Road/B439 Evesham Road.  tion of Planning Applications received	Support with conditions		
7.3 Considera Stratford DC	I from			
17/00910/FUL	13 Headlands Close - Erection of a single dwelling with link extension, demolition of existing extension and creation of driveway and other associated works (re-submission of 16/02462/FUL) (Cllr Jones, having declared an interest in this application at the beginning of the meeting, did not participate in the discussion and voting on this application)	Object		
17/00702/FUL	3 Orchard Close - Replace the existing hanging wall tiles on the front and side facade of dwelling to horizontal cedarwood cladding and extend area covered by the cladding	Object		
7.4 Other Planning Matters Councillors reviewed the plans for amended speed limits received from Stratford District Council.				

8.	Finance	eval of itams requir	ing novmo	<b></b>			
	Cheque	oval of items requir	Base	VAT	Total	Bdgt. Line	
	102096 102097	Clerks salary & ex Cress Hill	£461.55 £1700.00	£7.15 £340.00	£468.70 £2040.00	7/8 24	
	102098	Grass Mowing	£814.74	£162.95	£977.69	21/22 /23	
	102099 102100 102101	Cress Hill fishing Cress Hill supplies Speed Gun Calib.	£2440.00 £69.67 £298.80	£488.00 £13.93	£2928.00 £83.60 £298.80	24 24 8	
	Receipts £10,747 from Stratford District Council						
	Transfer To cover May bills – £6,300.00						
	Proposed Cllr Hockaday Seconded Cllr Winston				)		
	8.2 Annual Audit The Internal Audit of the Parish Council is now complete and no issues were raised. The Annual Governance Statement was approved by the Parish Council and signed off by the Chair and the Clerk. The Accounting Statement for 2016/17 was presented by the Responsible Finance Office and accepted by the Parish Council.						
	<b>Action: CP</b> to complete the required working papers for submission to the external auditors and begin the period for the exercise of public rights.				СР		
	8.3 Bank Mandate  New bank mandate forms were signed to add Cllr. Jones to the list of signatories, change the official address and give the Clerk access to telephone banking. Action: CP to send to HSBC.				СР		
9.	Annual Parish Meeting – 11 <sup>th</sup> May						
	Cllr Winston confirmed 23 local organisations will be attending the APM. <b>Action: CP</b> to arrange name tags. <b>Action: SC</b> to prepare report.			CP/SC			
10.	<ul> <li>Any Other Business</li> <li>10.1 Tree work on Barton Road – Two quotes have been received to remove the damaged tree and work can now begin.</li> </ul>						
	<ul> <li>10.2 Path behind Cala site – Some work has not been completed. Action: JK to chase up outstanding tasks.</li> </ul>			JK			
	<ul> <li>10.3 Contact list – Parish Council contact list was circulated for updating. Action: CP to circulate new version</li> <li>10.4 May planning meeting – It was agreed to move May's</li> </ul>			СР			
	pla	anning meeting to 16 aypole evening.					
	• 10	0.5 Councillor induction ates for training and c		Action: C	P to investi	igate	СР

## Welford on Avon Parish Council – Minutes of the Meeting held on 4<sup>th</sup> April 2017

	10.6 Path at Cress Hill – Work has been completed and the	
	grant from Fields in Trust is on its way. <b>Action: KW</b> to write	KW
	article for Welford Matters.	
	<ul> <li>10.7 New Play Equipment – Cllr Kimpton confirmed all work is</li> </ul>	
	now complete. <b>Action: JK</b> to write article for Welford Matters.	JK
	10.8 Resignation – Cllr Winston informed the Parish Council of	
	her intention to resign. Cllr Carter thanked her on behalf of the	
	Parish Council for her hard work over the last 5 years. <b>Action:</b>	
	CP to display the notice of vacancy.	CP
11.	Dates of Future Meetings	
	11 <sup>th</sup> May – AGM	
	<ul> <li>16<sup>th</sup> May – Planning Meeting</li> </ul>	
	6 <sup>th</sup> June – Parish Council	

Meeting closed at 9:10