

Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 1st August 2017 at 7.15 p.m. Memorial Hall, Welford-on-Avon

Present: Cllr S Carter, Cllr P Martin,
Cllr B Stanford and Cllr D Jones

In attendance: Clerk Mrs C Price, Cllr M Brain, County Councillor
Cllr P Barnes, District Councillor

Public: 0

Public Participation: None

Item		Action
1.	<p>Apologies Apologies were received from Cllr J Kimpton and Cllr J Hockaday.</p>	
2.	<p>Declarations of Interest Cllr Carter declared a disclosable pecuniary interest in planning application 17/02053/FUL as the owner of an adjoining property.</p>	
3.	<p>Approval of Minutes The minutes were accepted as a true record of the meeting of 4th July 2017 and signed by the Chairman.</p> <p style="text-align: center;"><i>Proposed Cllr Stanford Seconded Cllr Jones</i></p>	
4.	<p>Matters arising from the minutes not covered elsewhere in the agenda None</p>	
5.	<p>Cooption of new Councillor The cooption of Colleen Reichling as the new Parish Councillor to fill the seat left vacant by Cllr Kate Winston's retirement was proposed by Cllr Carter and seconded by Cllr Martin. The Council voted unanimously in favour and Cllr Reichling took her seat for the remainder of the meeting. Action: CP to circulate contact details.</p>	CP
6.	<p>County and District Councillor's reports</p> <p>6.1 County Council report Cllr Brain reported:</p> <ul style="list-style-type: none"> • 6.1.1 5 Year Land Supply – It has now been confirmed that the housing has been approved to meet identified needs for 6.75 years. This is good news for parishes hoping to avoid overdevelopment. • 6.1.2 HGV Signage – Signs need to be corrected through Milcote and Clifford Chambers. • 6.1.3 Barton Rd Junction – Installation of the replacement 	

	<p>bollard is still awaited.</p> <ul style="list-style-type: none"> • 6.1.4 Traveller’s Caravan Pitches – Cllr Brain objected to increasing the number of pitches available but the Planning Inspector has agreed to increase to 14 pitches. • 6.1.5 Councillor’s Grant Scheme – This year’s scheme is open for applications until October. Projects can include community groups or infrastructure such as signage, curbs etc. <p>6.2 District Council report Cllr Barnes reported:</p> <ul style="list-style-type: none"> • 6.2.1 Neighbourhood Plan – Welford’s NDP has now been approved to go forward to referendum later in the year. Combined with the confirmed 5 year land supply, this will put Welford in a strong position when dealing with planning applications. Cllr Barnes thanked all those who have been involved in the production of the NDP since the process began, several years ago. • 6.2.2 Weston House – Our objection to the changes proposed for the Milcote Road junction were overruled at committee. The carriageway will be 5.1m. Deep concern was expressed by all present at the potential safety implications, particularly for pedestrians during peak traffic hours. 							
7.	<p>Planning</p> <p>7.1 Approval of the Welford on Avon Neighbourhood Plan The Parish Council are delighted that our Neighbourhood Plan has finally been approved by SDC. It will now go to referendum in October before being officially adopted but SDC have confirmed that in the meantime the majority of its content will still have ‘significant weight’ as a material consideration in planning decisions, with a small number of minor amendments to the text meaning those sections may carry ‘moderate weight’. The Parish Council will produce an information leaflet to be circulated across the parish in advance of the referendum to summarise the key point of the plan and why it is so important that residents come out to vote in support.</p> <p>7.2 Report of Planning Notices received from Stratford DC</p> <table border="1" data-bbox="319 1541 1342 2045"> <tr> <td data-bbox="319 1541 582 1713">17/01616/LBC</td> <td data-bbox="584 1541 1137 1713">The Shakespeare Chapel Street - Proposed structural repair to outbuilding within the curtilage of the Shakespeare Inn.</td> <td data-bbox="1139 1541 1342 1713">Permission with conditions</td> </tr> <tr> <td data-bbox="319 1715 582 2045">17/01212/LBC</td> <td data-bbox="584 1715 1137 2045">Bridges Cottage Church Street - Internal and external alterations, including: repair existing windows & dormers, replace 1x window at rear, repair 2x chimneys, install flue lining, strip flags, replace existing timber floor for solid insulated floor on ground floor, overboard existing timber floor on first floor, reconfigure</td> <td data-bbox="1139 1715 1342 2045">Permission with conditions</td> </tr> </table>	17/01616/LBC	The Shakespeare Chapel Street - Proposed structural repair to outbuilding within the curtilage of the Shakespeare Inn.	Permission with conditions	17/01212/LBC	Bridges Cottage Church Street - Internal and external alterations, including: repair existing windows & dormers, replace 1x window at rear, repair 2x chimneys, install flue lining, strip flags, replace existing timber floor for solid insulated floor on ground floor, overboard existing timber floor on first floor, reconfigure	Permission with conditions	
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	<p>first floor layout, relocate boiler, localised fabric repairs</p> <p>17/00910/FUL</p> <p>13 Headlands Close - Erection of a single dwelling with link extension, demolition of existing extension and creation of driveway and other associated works (re-submission of 16/02462/FUL)</p> <p>17/00620/REM</p> <p>Flogas Direct Ltd Station Works Binton. Submission of the Access Reserved Matter in relation to planning permission 14/01391/OUT- 'Development of up to 24 dwellings including the retention of existing station House'.</p>	<p>Permission with conditions</p> <p>Approved</p>	
<p>7.3 Report of Planning Applications considered at the Planning Meeting on 18th July 2017</p>			
	<p>17/01756/FUL</p> <p>1 Rumer Hall Cottages Long Marston Road - Proposed erection of garden shed to rear</p>	<p>Support</p>	
	<p>17/00425/FUL</p> <p>Polruan Binton Road - Construction of two storey rear extension</p>	<p>Support</p>	
<p>7.4 Consideration of Planning Applications received from Stratford DC</p>			
	<p>17/01886/LBC 17/01885/FUL</p> <p>Bridges Cottage Church Street - Replacement of single storey rear extension, construction of rear dormer & link roof, alterations to rear gable windows and associated works</p>	<p>Support</p>	
	<p>17/01978/FUL</p> <p>Tew Park Binton Road - Erection of 3 no. detached dwellings with double garages.</p>	<p>Object</p>	
<p>7.5 Other Planning Matters</p> <p>The council noted that application 17/02053/FUL for 5 new houses on the Orchard Nurseries site in Duck Lane has been resubmitted and agreed to resubmit their previous objection along with additional factors now covered by the NDP.</p> <p>Cllr Carter restated the Parish Council's concern over SDC's recent decision to allow the proposed changes to the Milcote Road junction related to the Weston House application mention by Cllr Barnes and confirmed that the council will keep a close eye on the work.</p>			

8.	<p>Finance</p> <p>8.1 Approval of items requiring payment</p> <table border="1" data-bbox="325 241 1334 651"> <thead> <tr> <th data-bbox="325 241 461 315">Cheque</th> <th data-bbox="461 241 783 315">Item</th> <th data-bbox="783 241 930 315">Base</th> <th data-bbox="930 241 1075 315">VAT</th> <th data-bbox="1075 241 1238 315">Total</th> <th data-bbox="1238 241 1334 315">Bdgt. Line</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 315 461 353">102109</td> <td data-bbox="461 315 783 353">Clerk's salary</td> <td data-bbox="783 315 930 353">£418.02</td> <td data-bbox="930 315 1075 353"></td> <td data-bbox="1075 315 1238 353">£418.20</td> <td data-bbox="1238 315 1334 353">7</td> </tr> <tr> <td data-bbox="325 353 461 392">102110</td> <td data-bbox="461 353 783 392">Clerk's phone</td> <td data-bbox="783 353 930 392">£33.84</td> <td data-bbox="930 353 1075 392">£6.78</td> <td data-bbox="1075 353 1238 392">£40.62</td> <td data-bbox="1238 353 1334 392">8</td> </tr> <tr> <td data-bbox="325 392 461 430">102111</td> <td data-bbox="461 392 783 430">Cress Hill Supplies</td> <td data-bbox="783 392 930 430">£200.95</td> <td data-bbox="930 392 1075 430">£29.91</td> <td data-bbox="1075 392 1238 430">£230.86</td> <td data-bbox="1238 392 1334 430">24</td> </tr> <tr> <td data-bbox="325 430 461 504">102112</td> <td data-bbox="461 430 783 504">Playground equipment</td> <td data-bbox="783 430 930 504">£118.00</td> <td data-bbox="930 430 1075 504"></td> <td data-bbox="1075 430 1238 504">£118.00</td> <td data-bbox="1238 430 1334 504">26</td> </tr> <tr> <td data-bbox="325 504 461 542">102113</td> <td data-bbox="461 504 783 542">Chainsaw work</td> <td data-bbox="783 504 930 542">£150.00</td> <td data-bbox="930 504 1075 542"></td> <td data-bbox="1075 504 1238 542">£150.00</td> <td data-bbox="1238 504 1334 542">24</td> </tr> <tr> <td data-bbox="325 542 461 580">102114</td> <td data-bbox="461 542 783 580">Tree felling</td> <td data-bbox="783 542 930 580">£350.00</td> <td data-bbox="930 542 1075 580"></td> <td data-bbox="1075 542 1238 580">£350</td> <td data-bbox="1238 542 1334 580">24</td> </tr> <tr> <td data-bbox="325 580 461 651">102115</td> <td data-bbox="461 580 783 651">Welford Matters Donation</td> <td data-bbox="783 580 930 651">£500.00</td> <td data-bbox="930 580 1075 651"></td> <td data-bbox="1075 580 1238 651">£500.00</td> <td data-bbox="1238 580 1334 651">15</td> </tr> </tbody> </table> <p data-bbox="325 689 469 728">Receipts</p> <p data-bbox="325 728 411 766">None</p> <p data-bbox="325 801 469 840">Transfer</p> <p data-bbox="325 840 759 878">To cover July bills – £1700.00</p> <p data-bbox="325 913 639 952"><i>Proposed Cllr Martin</i></p> <p data-bbox="906 913 1243 952"><i>Secoded Cllr Stanford</i></p> <p data-bbox="325 987 799 1025">8.2 New Financial Regulations</p> <p data-bbox="325 1025 1321 1240">The new Financial Regulations have been adopted for use from 5th July 2017. It was agreed that while they now allow for the use of electronic banking the Parish Council will continue to make payments via cheque signed at monthly meetings. The number of signatories will be reduced to two. The Clerk will be authorised to transfer money only between the accounts via telephone or electronic banking.</p>	Cheque	Item	Base	VAT	Total	Bdgt. Line	102109	Clerk's salary	£418.02		£418.20	7	102110	Clerk's phone	£33.84	£6.78	£40.62	8	102111	Cress Hill Supplies	£200.95	£29.91	£230.86	24	102112	Playground equipment	£118.00		£118.00	26	102113	Chainsaw work	£150.00		£150.00	24	102114	Tree felling	£350.00		£350	24	102115	Welford Matters Donation	£500.00		£500.00	15	
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9.	<p>Parish Projects</p> <p>Cllr Martin confirmed there was £1500 allocated for footpath maintenance this year and £1500 for work at Cress Hill. The replacement noticeboard will be funded from the village maintenance budget as will the replacement bench by the church.</p> <p>Meetings have been taking place to plan the relocation of the sports club and funds are now being sought with the aid of an external consultant.</p>																																																	
10.	<p>Any Other Business</p> <ul style="list-style-type: none"> • 10.1 Councillor roles – It was agreed that Cllr Reichling will take over from Cllr Winston on matters relating to Community liaison, Cress Hill and the Angling Club. • 10.2 Airfield development infrastructure meeting – Cllr Stanford attended the meeting and reported that, while numerous options were being discussed for potential relief road routes, none as yet seemed to satisfy all of the priorities of the local communities represented at the meeting. The group will meet again in September. 																																																	

	<ul style="list-style-type: none">• 10.3 Flood Action Group meeting – Cllr Jones fed back from a recent meeting that had focused on sustainable approaches to flood management, notably leaky dams.	
11.	Dates of Future Meetings <ul style="list-style-type: none">• 22nd August – Planning Meeting• 5th September – Parish Council	

Meeting closed at 21:30