

## Welford-on-Avon Parish Council

To: All Members of the Council

9<sup>th</sup> May 2019

You are hereby summoned to attend the Annual Meeting of Welford-on-Avon Parish Council to be held in the Memorial Hall on Tuesday 14<sup>th</sup> May 2019 at 7:15 pm for the purpose of transacting the following business.

Adele Street, Clerk to the Parish Council

### Agenda Annual Meeting of the Parish Council

1. Election of Chairman
2. Acceptance of apologies for absence
3. Receive the Chairman's Declaration of Acceptance of Office
4. Election of Vice-Chairman and Declaration of Acceptance of Office
5. Confirmation of members and election of the Chairman of the Planning Committee
6. Reminder to Councillors to up-date Notice of Registrable Interests
7. Review of other appointments, such as Finance, Footpath Officer
8. Receive the Chairman's Annual Report for 2018/19
9. Adoption of Accounts 2018/19
10. Review Insurance Policies

### Agenda May Parish Council Meeting

1. Public Forum
2. Declarations of interest and dispensations on items on the Agenda
3. Approval of the Minutes of the meeting held on 2<sup>nd</sup> April 2019
4. Matters arising not covered elsewhere on the agenda
5. Reports from the County and District Councillors
6. Planning
  - 6.1. Report of planning notices received from SDC
  - 6.2. Report of applications previously considered
  - 6.3. Consideration of planning applications received from SDC
  - 6.4. Enforcement issues
  - 6.5. Any other planning matters
7. Finance
  - 7.1. Approval of items requiring payment
  - 7.2. Any other finance matters
8. Project updates from Councillors
9. Any other business
10. Dates of next month's meetings

A public participation session is held at the beginning of each monthly Parish Council meeting. Any resident wishing to speak for three minutes during this session must notify the Clerk, Mrs Adele Street ([welfordpc@yahoo.co.uk](mailto:welfordpc@yahoo.co.uk) / 07715 211340) no later than 24 hours before the meeting.

*Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, and other best practice when making decisions at the meeting.*