### **Welford-on-Avon Parish Council**

Minutes of the Meeting held on Tuesday 2<sup>nd</sup> July 2019 at 7:15 p.m. Memorial Hall, Welford-on-Avon

**Present:** Cllr J Hockaday, Cllr C Barbour, Cllr M Lake, Cllr N Kennedy,

Cllr M Perteghella, Cllr K Williams

In attendance: District Councillor P Barnes, County Councillor M Brain

Clerk Mrs A Street

Public: 3

# Public Participation:

Concern was raised by a local resident over the safety of Welford Bridges. Specifically, the potential damage that is being done by heavy vehicles. The bridges are the responsibility of WCC Highways. The Parish Council agreed to contact Highways to establish their inspection criteria and timing and revert to the resident. **Action -** AS

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Item						
1.	Apologies					
	Cllr S Carter					
2.	Declarations of Interest					
	Cllr Williams – Greenbanks					
3.	Approval of Minutes					
	The minutes were accepted as a true record of the meeting of 4 <sup>th</sup> June 2019					
and signed by the Chairman.						
	Proposed Cllr Kennedy Seconded Cllr Lake					
4. Matters arising not covered elsewhere on the agenda:						
	None					
5.	County and District Councillors' reports					
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	Cllr Brain reported:					
	26 June - very positive meeting with WCC Highways and the Parish Council to					
	discuss potential traffic calming solutions. Good progress was made in					
	identifying potential solutions. The key points will be shared in a report for					
	Welford Matters. Cllr Brian is committed to taking lead options forward with the Parish Council and Highways.					
	Rumer Hill – there have been a number of minor road traffic accidents including					
	several deer fatalities. Investigating adding Deer signs to deter speeding (£500					
	each, PC to fund)					
	In addition to speed calming, the issue of large agricultural vehicles mounting					
	the pavement at The Bell is being considered - possible width restriction signs					

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on the main approach roads to the village and bollards along the footpath.

Long Marston experience similar road safety issues to Welford. They are also in the process of developing a road safety scheme with WCC Officers. Amongst other things, this includes chicanes with low level lighting (designs are currently being discussed) if approved developer S106 funds will be used.

The Chairman thanked Cllr Perteghella and Cllr Brain for organising a very useful and well attended meeting.

Extension to parking layby at Cress Hill - WCC are looking at it, if approved, funding would need to be sought.

The question of reducing the speed limit of the open road between Welford Long Marston from 50 to 40mph was raised. Cllr Brain confirmed that it has been looked at previously and the Police were not in support. There were also concerns raised by the Parish Council that it could stretch the village envelope considerably, increasing urbanisation of open countryside.

# **CIIr Barnes reported:**

Stratford District Council Cabinet are meeting on 8<sup>th</sup> July to review 5yr land supply across the district. Reserve sites have been identified across the villages should there not be sufficient land supply. Cllr Barnes shared a map of the Welford Reserve Sites, there are 3/4 amber sites where development could be supported if there is a lack of land supply. There is a risk of reserve sites being needed as sites such as the 900 planned homes at Shottery are not built. Cllr Barnes kindly offered to de-brief the Parish Council after the Cabinet meeting (to take place on 23<sup>rd</sup> July Planning Committee Meeting)

SDC have refused the Gladman application on Milcote Rd. However, their reasons for refusal are not aligned with those put forward by Cllr Barnes and the Parish Council. SDC consider the site sustainable, the Parish Council disagree (discrepancies between distances measured and where the measurement taken from ie school / shop). The Parish Council are taking independent planning advice on the matter. This is identified as an amber Reserved Site

Station at Long Marston – At the Cabinet meeting on the 8<sup>th</sup> July, Cllr Barnes will put forward again a Motion for a feasibility study for a rail link to Long Marston.

Thornette Cottage – Cllr Barnes continues to work with the residents, Planning Office and Parish Council to agree a way forward to prevent further deterioration of this listed building.

Minute Ref: 19/20 -20

REFERENCE	ADDRESS - PROPOSAL	SDC DECISION				
19/00913/FUL	Applegate House Binton Road -	Permission with				
	Formation of Vehicular Access	conditions				
18/03705/OUT	Land North of Milcote Road - Outline	Refused				
	planning application for the erection of up					
	to 35 dwellings with public open space,					
	landscaping and sustainable drainage					
	system and vehicular access point from Milcote Road. All matters reserved					
	except for means of access.					
19/01124/FUL	Bluebells Binton Road - Removal of flat	Permission with				
10/01124/1 OL	roofed conservatory and erection of	conditions				
	single storey extension to rear. The	Conditions				
	garage will also be converted with the					
	addition of a pitch roof.					
19/00634/FUL	The Spinney, Church St - Installation of	Refused				
	timber front entrance gates and rear					
	garden pergola structures					
	(retrospective)					
6.2 Report of Planning Applications Previously Considered						
REFERENCE	ADDRESS - PROPOSAL	PC SUBMISSIO				
19/01363/FUL						
19/01303/FUL	<b>Weston House, Milcote Road</b> Detailed planning application for the demolition of	Object				
	existing house and erection of 8					
	detached dwellings and 1 bungalow					
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6.3 Consideration of Planning Applications received from Stratford District Council						
REFERENCE	ADDRESS - PROPOSAL	PC SUBMISSIO				
19/01411/FUL	Greenbank Cottage Church Street -	Object*				
	Installation of 1.8m feather boarded					
	fence and gate					
	Low Thatch, High St - Replacement	Support *				
19/01411/FUL	Low Thatch, High St - Replacement dormer and two other windows					
19/01411/FUL	Low Thatch, High St - Replacement dormer and two other windows  Low Thatch, High St - Replacement	Support *				
19/01411/FUL 19/01732/LBC	Low Thatch, High St - Replacement dormer and two other windows  Low Thatch, High St - Replacement dormer and two other windows	Support *				
19/01411/FUL 19/01732/LBC	Low Thatch, High St - Replacement dormer and two other windows  Low Thatch, High St - Replacement dormer and two other windows  Maple House Chapel Street					
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#### **6.4 Enforcement Issues**

**The Old Tea Shop** Porch - Method Statement under review with SDC Conservation Team.

### 6.5 Other Planning Matters

Planning Procedures – the Parish Council Planning Committee Procedures are to be up-dated in line with advice from WALC. Revised Terms of Reference will be shared with the Parish Council for adoption at the next meeting.

In the spirit of transparency, the status of any pending planning enforcement issues relating to a member of the council shall be recorded in the minutes.

#### 7. Finance

# 7.1 Approval of items requiring payment

Item	Base	VAT	Total	Bdgt.
Clerk Salary	£449.37		£449.37	7
Clerks Phone (Simon Carter)	£11.78	£2.36	£14.14	8
Millennium Site Contribution	£400.00		£400.00	15
Mowing Synder Meadow	£353.10	£70.62	£423.72	21
Mowing village	£189.52	£37.90	£227.42	22
Mowing Churchyard	£296.13	£59.23	£355.36	23
Cress Hill development	£178.78	£7.49	£186.27	24
Internal Audit Fee	£150.00		£150.00	11
WALC - New Cllr Guides x 5	£25.00		£25.00	19
NALC Expo Ticket	£18.50	£3.70	£22.20	8
Trees Cress Hill	£360.00		£360.00	24
TOTAL	£2,432.18	£181.30	£2,613.48	

**Receipts** None

**Transfer** To cover June bills - £2,650.00

Proposed Cllr Lake Seconded Cllr Kennedy

#### 7.2 Any other finance matters

There was a request to understand more about the ownership of the Millenium Trust land and the management of the trust. It was confirmed that the land is privately owned, the Parish Council agree to contribute towards its up-keep. **ACTION** – to be discussed with Cllr Carter / Joe Sugden.

### 8. **Project Updates from Councillors**

# **CIIr Kennedy**

FLAG – The investment of allocated funds will be discussed at the next meeting in September.

The Parish Council will be providing an additional bin at Cress Hill and a replacement bin for Millennium Trust. We shall take this opportunity to introduce separate recycling bins.

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The Parish Council are also looking into repairing / up-grading some of the dog poo bins. Cllr Kennedy is also looking into a project with local children to distribute Poo bag dispensers at key points throughout the village.

A contractor has been appointed to carry out necessary maintenance work to the playground and two village benches in the next two weeks. Quotes to refurbish / replace the Parish Council notice board have been sought.

The Parish Council have a statutory duty to protect and safeguard biodiversity within the village. To that end the Parish Council would like to define a Biodiversity Plan for Welford. Cllr Kennedy is looking into what currently exists at a Village, District and County level with a view to either adopting an existing policy or creating our own.

Cllr Kennedy is exploring the idea of Hedgehog signs for key roads in the village.

Further to the planning application for Weston House, the Parish Council are working to establish whether there are grounds to have the building registered as a heritage asset.

#### Cllr Barbour

Cress Hill – there is a planning meeting arranged with an ecologist to understand what can be done to help promote biodiversity at this site. There are 3 trees by river that are at risk of falling, they need to be felled imminently.

Footpaths – Welford received a WCC grant of £750, this will be used to improve the footpath between Duck Lane and Weston. Cllr Barbour will be meeting with our contractor this week to look at footpath surface dressings in the village to plan and prioritise the work to be conducted in the autumn.

#### **CIIr Williams**

The Parish Council is working with the local school to understand how we can support the 'Safer Routes to School' and 'Mode Shift Stars' Travel Planning for Education initiatives. Potential grant funding to help with this work is being investigated. They would like to recruit Junior Travel Ambassadors from the local community to help with this work and promote the road safety messages.

With the help of all the Councillors, Cllr Williams has prepared an up-date article for Welford Matters with details of all on-going Parish Council projects.

The question of using social media for Parish Council communication was discussed. It was agreed that further research and discussion is needed to establish how and when this could be used and managed, how it would link with the Parish Council website and other village social media forums such as Welford Families Facebook page and the new Welford Matters Facebook and Instagram sites. Other Parish Councils currently using social media will also be consulted.

Minute Ref: 19/20 -23

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### **Clir Perteghella**

Cllr Perteghella has now been fully de-briefed on previous Parish Council involvement in traffic and road safety issues in the village, including the WCC traffic funding process. Now that we have evidence of speeding issues in our village (with thanks to the Community Speed Watch team) and have identified with the support of Cllr Brain and WCC Highways, some potential solutions, we are in a good position to make an application at the next round of funding.

As detailed in Cllr Brain's report there was a very productive meeting in June between the Parish Council the WCC Highways team. The Parish Council wishes to thank Cllr Brain for his support and for arranging this meeting. Several potential solutions were identified and are being further explored, varied solutions will be required throughout the village depending on the location (coloured polymer overlay strips, visual narrowing of road, improved gateway signs, chicanes, bollards). Cllr Perteghella and Cllr Carter will be making an assessment of specific sites for these solutions and will report back to WCC. This important discussion will continue at the next full Parish Council in August, with a view to setting up another workshop in September to discuss funding and implementation in more detail.

The Parish Council have been added to the Warwickshire Police - Alcester South Safe Neighbourhood Team distribution list in order that we are kept up to date with policing priorities and funding.

# 9. **Any Other Business:**

- 9.1 Traffic as above (Cllr Perteghella)
- 9.2 Review of WPC Policies & Procedures (AS)
  Over the coming months the Parish Council will be conducting a review of its
  Statutory Policies and Procedures to ensure that it remains current and
  compliant with district and national guidelines.
- 9.3 Parish Biodiversity Plan as above (Cllr Kennedy)

# 10. Dates of Future Meetings

- 23<sup>rd</sup> July Planning Committee Meeting
- 6<sup>th</sup> Aug Parish Council Meeting

Meeting closed at: 9.20pm