### Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 3<sup>rd</sup> Sept 2019 at 7:15 p.m. Memorial Hall, Welford-on-Avon

**Present:** Clir S Carter, Clir J Hockaday, Clir C Barbour, Clir M Lake, Clir

N Kennedy, Cllr M Perteghella, Clerk Mrs A Street

In attendance: District Councillor P Barnes, County Councillor M Brain

Public: 2

### Public Participation:

Fay Bott brought to the attention of the Parish Council the successful outcome of a long-standing dialogue between residents and Stratford District Council regarding the ownership / responsibility of the pathway at the end of Headland Close and Headland Rise. As per the newspaper article and correspondence with SDC that Ms Bott kindly shared in the meeting, it was noted that SDC have agreed to take responsibility for the pathway and will have it written into their maintenance schedule. The Parish Council would like to thank Fay Bott for attending the meeting and bringing this matter to their attention.

**ACTION** – Clerk to write to SDC to obtain written confirmation of the above for PC records. **AS** 

Item		Action
1.	Apologies Cllr K Williams Cllr Hockaday to Chair until Cllr Carter arrives from SDC SAP Briefing	
2.	Declarations of Interest None	
3.	Approval of Minutes The minutes were accepted as a true record of the meeting of 6 <sup>th</sup> Aug 2019 and signed by the Chairman.  Proposed Clir Hockaday Seconded Clir Kennedy	
4.	Matters arising not covered elsewhere on the agenda: None	
5.	County Councillor's Report  Cllr Brain reported: He is frustrated to report that despite tasking County Council Officers to conduct an urgent survey of Welford's footpaths for repair, as yet no date is confirmed. Also, the resurfacing work at the Milcote Rd junction has not been completed satisfactorily. Cllr Brain will keep chasing to get the works completed ASAP.	

During the 4-way road works for the new housing development at the Old Station Yard, an area of ecological interest (**Binton Bank**, **Evesham Rd**) has been destroyed. Cllr Brain is seeking answers as to how this was allowed to happen in an area of special interest.

A senior team of officers at Warwickshire County Council are continuing to work on plans for a possible **Brexit** on 31<sup>st</sup> October. Their preparations are focused on ensuring business continuity and support and community support. Information and up-dates will be shared in the form of weekly reports.

WCC is helping residents to save money on their energy bills. The **Switch and Save Scheme** is open until November. Register on-line at warwickshire.ichoosr.com

From September 2019, people suffering with Anxiety, Dementia or Autism can now be considered for a **Disable Blue Badge**.

**Speed Mitigation** - Wed 4<sup>th</sup> Sept, the Parish Council will meet with WCC Highways to review location for Deer Signs on Welford Hill.

WCC have confirmed that Welford Parish Council will not need to contribute £500 for a road safety plan. The work will progress, but Cllr Brain noted everyone's frustration at the lack of progress to date.

The Bell Accident – WCC & Police to meet to discuss the issue of HGVs coming through the village. In order for the proposed bollards and road width restriction signs to be installed, a Traffic Regulation Order has to be registered. This has not yet been done, the Police & WCC first need to meet and agree that there is an issue.

ACTION - PC to support with a letter to Graham Stanley / Police - SC

### **District Councillor's Report**

Cllr Barnes reported:

The requested road repair on Long Marston Rd is still not complete – Cllr Brain to follow-up with Localities officer.

**Weston House** – WCC Highways refused the application for 9 houses on safety grounds. It is possible that they could approve a reduced number of houses, subject to completion of a road safety audit.

Cllr Barnes indicated that Planning Application (19/00804/VARY) **Land Adjacent To, Church Bank**, Binton Road will likely go to committee.

Construction work for the new hall and nursery at Welford Primary School are progressing well.

### 6. **Planning**

REFERENCE	lanning Notices received from Stratfor ADDRESS – PROPOSAL	SDC DECISION
19/01598/TREE	Maple House, Chapel St -T1 maple: lift crown. 10% crown thin of end-growthT2 cherry: thin around BT lineT3 Lawson cypress x2: reduce and reshapeT4 cherry: reduce and re-shape.	Consent with Conditions
<u>19/01689/TREE</u>	Rowan House, Church St - Birch Tree - Fell	Consent with Conditions
19/01969/AMD	Chiltons, Headland Rd – non material amendment. Changes to rear render and bi-fold doors to rear elevation.	Approved
19/01367/FUL	Lychgate Cottage Church St - Single storey extension.	Refused
19/01368/LBC	Lychgate Cottage Church St - Internal alterations and single storey extension.	Refused
19/01732/LBC	Low Thatch High St - Replacement dormer and two other windows.	Approved
<u>19/01727/FUL</u>	Low Thatch High St - Replacement dormer and two other windows.	Permission with Conditions
19/01696/FUL (amendment to 18/02800/FUL)	Norway House Binton Rd - Two storey front gable extension and alterations, demolition of rear ground floor conservatory, replace with new single storey rear extension and terrace, painting of dwelling, replacement windows, doors and roof tiles.	Permission with Conditions
6.2 Report of P	lanning Applications Previously Consi ADDRESS – PROPOSAL	PC
		RESPONSE
NONE		
6.3 Considerati Stratford Distri	on of Planning Applications received for Council  ADDRESS – PROPOSAL	PC
6.3 Considerati Stratford Distri	ct Council	

	completed with variation from the approved drawing. 1) Drawing 284-02 Rev B to be replaced with drawing 19-061 10 2) Condition 6 requiring the use of conservation rooflights to be removed.	
<u>19/00467/FUL</u>	Four Alls Inn, Binton Rd – Amendment to retrospective application for change of use of grassed land south of the Public House and main car park to over-flow car park.  - an addendum technical note to the submitted Flood Risk Assessment  - revised proposed block plan Rev J - to include bollards around the overflow car park and additional off-site landscaping	Support

### 6.4 Enforcement Issues

None

## 6.5 Other Planning Matters

It was noted that the **Welford Housing Needs Survey** completed in 2019, was formally adopted during Planning Committee Meeting on 23<sup>rd</sup> July 2019.

Stratford District Council has approved its **Site Allocations Plan** for submission to the Secretary of State for independent examination. The Site Allocations Plan has identified a number of potential Reserve Housing and Self-Build / Custom-Build Housing sites across the district, including Welford. There is a 6 week Public Consultation period running from 8<sup>th</sup> August – 20<sup>th</sup> September for representations to be made on the legal compliance and soundness of the Plan. The Chairman of the Parish Council has attended a briefing meeting run by SDC and will be leading a meeting with Welford Parish Councillors and residents (5<sup>th</sup> Sept) to discuss and prepare the Parish Council's response to the consultation.

### 7. Finance

7.1 Approval of items requiring payment

Item	Base	VAT	Total	Bdgt.
Clerk Salary	£449.37		£449.37	7
Clerks Phone (O2)	£11.78	£2.36	£14.14	8
Limebridge - mowing Church	£296.13	£59.23	£355.36	23
Limebridge - mowing Village	£189.52	£37.90	£227.42	22
Limebridge - mowing Synder	£353.10	£70.62	£423.72	21
DM Payroll Services - Admin	£81.00		£81.00	8
SDC Election Costs	£687.51		£687.51	16
Donation Methodist Church	£250.00		£250.00	15
TOTAL	£2,318.41	£170.11	£2,488.52	
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Receipts £ None Net Total £ 2488.52

**Transfer** £ 2,500 to cover September bills

Proposed Cllr Kennedy Seconded Cllr Perteghella

### 7.2 Any other finance matters

**ACTION** – Check Memorial Hall contribution - **AS** 

It was noted that Welford Sports Club have requested and agreed to pay for some ground works required at Synder Meadow.

It was noted that the Councillors Project budgets are still to be agreed. **ACTION** – agenda item for Oct Meeting **AS** 

ACTION - RFO to process VAT claim for 2018/19 - AS & ML

**ACTION** – Clerk to follow-up on S106 funds for Barton Road Development – timings and conditions of payment. **AS** 

### 8. **Projects Updates from Councillors**

### **Clir Kennedy**

Bins: Top of Cress Hill, Streetscene to provide new bin. Parish Council approve cost of £350 (incl installation) + annual cost £111 + VA. Millenium Site SDC to provide replacement bin. Bin should be next to the new footpath to be built from Avon View new development into village. Wait until path completed. (Contractor to remove existing post).

Notice Board – Cllr Kennedy to share examples & costs

Contractor to fix playground equipment & benches ASAP.

Maypole Green – damaged branch to be assessed / removed ASAP. Cllr Kennedy to arrange Tree Surgeon

Replacement grit bin for Millers Close is approved. Need to dispose of current salt / grit. Cllr Kennedy to follow up with SDC.

Tree with low hanging branch across permissive path in Glebe lands field. Clerk to contact Gloucester Diocese.

Biodiversity Plan – Cllr Kennedy to circulate Warwickshire Biodiversity Plan to be reviewed against SDC Core Strategy and Welford NDP Village Design Statement to create a relevant BP for Welford.

### Clir Pertegella

WCC have agreed to come back to us mid- September with feedback on our Road Safety and Traffic Calming proposals.

Cllr Perteghella and Carter to meet with WCC Safety Engineering Officer 4<sup>th</sup> September at Welford Hill to review locations of Deer Warning / Slow Signs.

#### **Clir Barbour**

It was noted that Cllr Barbour and Cllr Carter have repaired the kissing gate on the High St, opposite Millers close.

During the Autumn the Parish Council plan to have surface dressing improvements made to some of the village footpaths. Quotations expected shortly.

It was noted that there was a good response from village residents to the letters sent out in the Spring to request hedge cutting. **ACTION** – Clerk to add to a reminder to the PC Annual Timetable to do the same again next Spring. AS

Cllr Barbour is finalising a 5Yr development plan for Cress Hill. Details to be shared at the next PC meeting.

# 9. **Any Other Business:**

Village Rights of Way and Footpaths

On the 3rd September, Cllr Barbour met with Richard Barnard, (WCC Officer for Rights of Way) to inspect the village footpaths. Generally, the footpaths were considered to be in good condition, with no significant issues. Indeed, the Officer commented on the overall good condition of the routes - he felt that, overall, the residents and the Parish Council of Welford on Avon are doing a good job.

 Welford Neighbourhood Development Plan – 'Made Version' / Referendum Version 15<sup>th</sup> June 2017

**ACTION** – Title of the WNDP to be up-dated to clearly state MADE Version. **AS** 

UBUS Community Transport Scheme
 ACTION – leaflet to be posted on PC website / notice board AS

## 10. Dates of Future Meetings

- 17<sup>th</sup> Sept Planning Committee Meeting
- 1st Oct Parish Council Meeting

Meeting closed at: 9.30pm