Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 1st Oct 2019 at 7:15 p.m. Memorial Hall, Welford-on-Avon

Present: Cllr S Carter, Cllr J Hockaday, Cllr C Barbour, Cllr M Lake, Cllr

N Kennedy, Cllr M Perteghella, Cllr K Williams, Clerk Mrs A

Street

In attendance: District Councillor P Barnes

Public: 2

Public Participation:

Item		Action
1.	Apologies - Cllr Mike Brain	
2.	Declarations of Interest	
	None	
3.	Approval of Minutes	
	The minutes were accepted as a true record of the meeting of 3 rd Sept	
	2019 and signed by the Chairman.	
	Proposed Cllr Lake Seconded Cllr Perteghella	
4.	Matters arising not covered elsewhere on the agenda:	
	None	
5.	County Councillor's Report - Cllr Brain reported the following via	
	email:	
	- Footway survey - an appraisal of the main footways through the village has been	
	conducted. High St is already on the programme, Barton Rd has been added to the	
	programme for reconstruction as its beyond repair.	
	- Carriageway patching next to realigned junction - necessary works have been	
	raised to repair the surface (patching).	
	- Bollard installation in verge. with contractor, to be expedited as soon as possible.	
	- Removal of redundant gateways - to be removed in due course.	
	- Signage through Milcote - Localities Officer to undertake a survey of all signage	
	between Welford and Clifford Chambers in order to replace rusted posts and	
	damaged signs, cut back vegetation etc. Necessary works will be raised as needed.	
	- HGV signage at Clifford Chambers - referred to Traffic & Safety Group to	
	determine if the signage can either be relocated or adjusted to make it more effective.	
	actorning in the dightage can ditate be released of adjusted to make it more effective.	
	- Damaged chevron signs at Milcote – made safe by emergency callout crew.	
	Damaged posts will be replaced.	
	- Patching B4632 Clifford Lane - with the contractor for completion	
	- 1 atoming 5-102 official cane - with the contractor for completion	
	- Road marking through Welford village - High St, Binton Road and adjoining	
	junctions to be re-lined as some of these locations have become faded.	
	The Parish Council added the following points –	

Can the parking white lines be extended opposite the shop. Cllr Williams to send photo of school bus struggling to navigate junction.

Binton Rd pavement by The Bell Inn – to be added to the village footways programme of works, the kind offer made by a resident to give up some of the land to the front of their property on the Barton Rd to allow the pavement to be widened.

ACTION - Parish Council to request to see a copy of the footway survey report, to help inform residents of upcoming works.

District Councillor's Report

Cllr Barnes reported:

Railway –concern that 800 houses could be built next to train line where the new Hydrogen Train line is planned. Cllr Barnes feels strongly that there should be no houses in the land next to train line. As per the Site Allocations Plan, industry land should not be used for housing.

Warwickshire Railway Strategy is to be debated at Dec Cabinet meeting. Cllr Barnes is in support of re-opening the Honeybourne – Stratford line. The Parish Council have supported this via the Consultation on the grounds that it will help current traffic issues throughout the village.

Cllr Barnes is fighting to have the speed limit along Milcote Rd through Weston reduced from 60mph. There have been 5 recent accidents and he estimates about 100 lorries / day are coming through. HGV signage from Long Marston is contradictory and confusing. The Parish Council are supporting this initiative as participants in the Vale of Evesham Freight Quality Partnership.

6.	Planning

6.1 Report of Planning Notices received from Stratford DC			
REFERENCE	ADDRESS - PROPOSAL	SDC DECISION	
19/01825/FUL	13, Millers Close - Proposed two storey extension to front, side and rear with parking area to front	Permission with Conditions	
19/02358/TREE	The Old Forge Chapel StG1, Leyland cypress x 4no Fell	Consent with Conditions	
19/01697/FUL	Norway House Binton Rd - Conversion of existing outbuilding into 2 bedroom self-contained dwelling.	Withdrawn	
19/00467/FUL	Four Alls Inn Binton Rd - Retrospective change of use of grassed land south of the Four Alls Public House and main car park to over-flow car park.	Permission with Conditions	
6.2 Report of P	lanning Applications Previously Consider	dered	
REFERENCE	ADDRESS - PROPOSAL	PC	
		RESPONSE	
19/02171/FUL	Fernbank, Boat Lane – Renovation incl	SUPPORT	

	replacing windows with new timber leaded double-glazed windows. Rebuilding subsiding chimneys. Internal alterations to include, accessible kitchen and shower wet room, 1st floor bathroom and en-suite. Two storey rear extension providing dining room and bedroom	
19/01751/FUL	Orchard Nurseries, Duck Lane Amendment. Erection of 9 dwellings and	OBJECT
	associated work. Revised plans:	
	- Resitting of Plots 1 & 2 further from	
	public right of way	
	- Removal of garages for Plots 1, 2,9	
	- Reduction in size of Plot 9	

6.3 Consideration of Planning Applications received from Stratford District Council

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REFERENCE	ADDRESS - PROPOSAL	PC
		RESPONSE
19/02563/TREE	Grafton House, Church St - T1 Willow -	Object – tidy
	Fell	up
19/02553/TREE	Chestnut Cottage, Church Lane -T1	SUPPORT
	Acer – Fell -T2 Acer – Fell -T3 Acer - Fell.	
19/02552/FUL	Copse Corner, Duck Lane - Demolition of	OBJECT
	conservatory. Proposed 2 storey rear	
	extension, 1st floor side extension.	
	Alterations to facade. Replacement garage	
19/02495/FUL	The Old Forge, Chapel St - Installation of	SUPPORT
	free-standing garden room.	
19/02649/FUL	Norway House, Binton Rd - Conversion	SUPPORT
	of out-building to ancillary accommodation	
19/02659/FUL	Barton House, Church Lane - Proposed	SUPPORT
	oak framed carport, enclosed porch and	
	elevational improvements.	
19/01960/FUL	2 Rivermeade, Barton Rd. Amendment -	Withdrawal
	revised site plan shows that proposed	of previous
	garage will not be directly adjacent to	Objection
	neighbouring property.	

^{*} subject to LBC Officer comments

6.4 Enforcement Issues

The Spinney - Land Adjacent to Daffodil Cottage, Church St:

REF17/00514 (relating to discharge of landscaping condition) and **REF19/00411** (relating to construction of unauthorised gates, fencing and pergolas).

SDC confirmed that these matters will not be enforced until the pending appeal against refusal of Planning permission is concluded.

ACTION - Parish Council to write to SDC to understand why the enforcement was not actioned sooner and why the PC has not been informed of the appeal.

^{**} subject to Tree Officer comments

6.5 Other Planning Matters

<u>SDC Site Allocations Plan</u> – Confirmation of receipt of WPC Representation has been received from SDC. Having assessed all of the comments the Council will formally agree any changes to the Site Allocations Plan at its meetings of Cabinet and Council in December 2019. The Plan, along with representations, will then be sent to the Planning Inspector for review.

ACTION – Cllr Carter to draft article for Stratford Herald in support of CPRE article.

<u>19/00804/VARY</u> Land Adjacent to, Church Bank, Binton Road to be considered at Planning Committee, Wed 2nd Oct. SDC recommendation is that the application be Granted. The Parish Council will attend the Committee meeting to object to the application.

<u>19/01363/FUL</u> – Weston House – applicant attended Parish Council Planning Committee meeting 17/09 to present revised layout for 7 dwellings (reduced from 9). The Parish Council communicated that their original reasons for refusal were not addressed by the new scheme. Developer confirmed that they will review PC comments and thanked the PC for their time in reviewing matters so far.

Land South of Barton Road (Pre App) – Dan Hatcher, Rosconn Group attended Planning Committee meeting 17/09 to present plans for a development of 24 dwellings on this land (incl 11 x 2 bed bungalows and 8 x affordable housing). Further details available in Planning Committee Minutes (17/09).

<u>18/02456/FUL</u> - Land South of Barton Lane - Erection of 3 dwellings, garages and associated works.

29/7/19 – Permission Granted with conditions. Under the S106 Agreement a contribution of £24k will be available for Biodiversity uses within the village.

7. Finance

7.1 Approval of items requiring payment

Item	Base	VAT	Total	Bdgt.
Clerk Salary	£449.37		£449.37	7
Clerks Phone (O2)	£11.78	£2.36	£11.78	8
Limebridge - mowing Church	£296.13	£59.23	£296.13	23
Limebridge - mowing village	£189.52	£37.90	£189.52	22
Limebridge - mowing Synder	£353.10	£70.62	£353.10	21
Limebridge - PROW Maint	£469.00	£93.80	£469.00	25
Limebridge - Synder Maint	£1,650.00	£330.00	£1,650.00	21
PKF Littlejohn - External Audit	£200.00	£40.00	£200.00	11
Postfix for Wayposts	£38.38		£38.38	27
Millennium Site Contribution	£400.00		£400.00	15
Mem Hall Hire Contribution	£550.00		£550.00	20
TOTAL	£4,607.28	£633.91	£5,241.19	

Receipts £11,500 (50% Annual Precept – 2nd 2019 instalment)

Net Total £6.258.81

Transfer £5,250 to cover Oct bills

Proposed - Cllr Lake Seconded - Cllr Perteghella

7.2 Any other finance matters

PKF Littlejohn have confirmed that the PC Audit for 2018/19 has been approved and completed. Certificate on PC notice board and website.

Precept of £11,500 received, this represents 50% of the 2019 Annual Precept due for 2019. The first instalment was received in April 2019.

The Parish Council have agreed to make a financial contribution towards the projector system to be installed at the Memorial Hall.

Action – investigate possible grant contribution from SDC. AS

Next month the budget for Councillors' Projects will be reviewed and agreed.

8. **Projects Updates from Councilors**

Cllr Perteghella

Welford Hill – Further to a meeting between the PC and WCC Highways, a scheme for Deer & Slow signs at Welford Hill has been agreed to help the serious speeding and safety issues at this location.

The Parish Council have agreed to pay £500, awaiting confirmation from WCC regarding the rest of the required funding.

Gateways – Cllr Pertghella and Cllr Carter to meet with Highways tomorrow to assess needs for replacing Gateways into the village.

CIIr Williams

Remembrance Service – plans are progressing with arrangements for the Remembrance Service to take place at the Memorial Hall on Mon 11th Nov.

Clir Barbour

The Parish Council approved the quotation for Footpath resurfacing (£3564). To be part funded (£750) by CC Grant Fund awarded 2018.

Cress Hill – Repair works to the steps at Cress Hill are necessary. The Parish Council are in the process of obtaining quotations for the work.

As per the agreed contract, Limebridge are due to maintain footpaths 3 x year. Cllr Barbour to check whether / when 3rd cut is done.

Some footpaths are not covered by the current contract (eg path along the back of The Bell car park). It was discussed how to manage this, the Parish Council will look into the implications (recruitment, training, insurance, costs) of either enlisting the help of local volunteer(s) or employing a maintenance person to help the PC on an on-going basis.

CIIr Kennedy

Dog Poo – a village resident has volunteered to write a piece / plea to dog owners for the next Welford Matters.

PC to engage with school children to make signs and dog poo bag

dispensers to be distributed at strategic locations. Quotes requested for new / replacement dog poo bins.

Next Flood Action Group Meeting - 15th Oct.

Biodiversity Plan – Cllr Kennedy and Cllr Perteghella to review model Biodiversity Plans vs the Welford NDP and Design Statement. With a view to creating something complimentary, focused and concise.

Notice Board – quotations received for new notice board, like for like size (£1000 - 2000) Cllr Kennedy to confirm choice of materials vs longevity, maintenance, eco friendly.

Handyman has been instructed to inspect the village benches and playground.

A replacement bin will be arranged for the Millenium Site. The Parish Council Tree Officer will confirm quotation to inspect the Chestnut tree on Maypole Green.

A replacement Grit Bin has been ordered to replace the leaking one on the corner of High St / Millers Close (£161.56 + VAT).

9. Any Other Business:

The 2nd round of County Councillor funding is now open to support projects improving community well-being. PC to contact Welford Mens Breakfast to see if this is something that could be of benefit to them

SDC are running a drop in 'Meet the Planning Service' – Thurs 3rd Oct

NALC Regional Conference – 14th Oct. Cllr Carter to speak, on the topic of increased collaboration between Parish Councils.

PC Clerk recently attended a presentation from SDC Planning Dept on CIL / S106 contributions. **ACTION** – Share the presentation with Cllrs

10. Dates of Future Meetings

- 22nd Oct Planning Committee Meeting
- 5th Nov Parish Council Meeting

Meeting closed at: 9.50pm