

Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 4th Feb 2020 at 7:15 p.m. Memorial Hall, Welford-on-Avon

Present: Cllr Carter, Cllr K Williams, Cllr N Kennedy, Cllr M Perteghella, Cllr C Barbour, Clerk Mrs A Street

In attendance: None

Public: 4

Public Participation:

Flooding in Church Lane / Keytes Lane

A resident attended to report on-going flooding problems in Church Lane / Keytes Lane. Reported to WCC twice (Ref 492586 / 506439), contractor attended 6wks later (2nd Feb).

ACTION – PC to write to WCC Highways regarding unacceptable waiting time and for update on remedial work.

Footpath and Cycle Connectivity – Welford to Stratford

A resident attended to speak with the Parish Council about protecting and enhancing the village footpath, pavement and cycle network. This is aligned with Stratford District Council's aims for improved Green Corridors to link habitats that have become separated by building development and to provide safer walking and cycling routes. The Parish Council agreed that maintenance and improvement of our pavements and footpaths is key for village residents. The Parish and County Council have recently invested in resurfacing of two main stretches of footpath in the village (to be completed by March 2020). WCC Highways team also have planned pavement improvement works scheduled for Welford this year.

Some interesting ideas were also discussed to improve and / or create cycle paths to connect the village with the Greenway and on to Stratford Upon Avon, improving both leisure and commuter cycling opportunities.

ACTION – It was agreed that the PC would discuss with WCC Highways the setting up of a Welford Cycle Forum with the involvement of WCC Cycling Officer, Parish Council and residents to explore these ideas further.

Footpath – Headland Rise / Headland Close

A resident attended to discuss with the Parish Council the protection of the footpath joining the top of Headland Close and Headland Rise. The Parish Council agreed that this is an important footpath and its use should be protected, it is used regularly by residents and has been for many years.

ACTION - The Parish Council will investigate land ownership and make contact with WCC Rights of Way team to meet and discuss the process of establishing it as a dedicated highway.

Item	
1.	Apologies Cllr Hockaday, Cllr Lake, County Councillor M Brain
2.	Declarations of Interest Cllr Kennedy (Briar Rigg)

3.	Approval of Minutes The minutes were accepted as a true record of the meeting of 7 th Jan 2020 and signed by the Chairman. <i>Proposed Cllr Kennedy Seconded Cllr Williams</i>	
4.	Matters arising not covered elsewhere on the agenda None	
5.	County Councillor's Report – Apologies noted.	
6.	Planning 6.1 Report of Planning Notices received from Stratford DC	
	REFERENCE	ADDRESS – PROPOSAL
	19/02946/VARY	Mere Barn, Milcote Rd - Variation of condition 2 of 17/01234/FUL to reflect true location and size of the car port/log store as built (retrospective).
	19/03188/TREE	Comptons House, High St - T1: Leyland Cypress - reduce height from 13m to 9m and spread reduction from 7m to 6m.
	19/03358/TREE	Weston House, Frog Lane - T2 cypress - Fell.
	19/02226/FUL	Manor Farm, Duck lane - plant room associated with installation of ground source heat pump.
	19/03401/FUL	1 Rumer Hill Cottages, Long Marston Rd - Single storey rear extension and detached garage
	19/02354/LDP	Four Ails Inn, Binton Rd - Confirmation that use as wedding venue would not require planning permission
		SDC DECISION
		Permitted with Conditions
		Consent with Conditions
		Consent with Conditions
		Permission with Conditions
		Permission with Conditions
		Listed Build - Prop Lawful Dev Granted
	6.2 Report of Planning Applications Previously Considered	
	REFERENCE	ADDRESS – PROPOSAL
	19/03534/FUL	Fernbank, Boat Lane - Demolition of lean to and rebuild to the match existing dimensions and finish.
	19/02999/FUL	St Peter's Church, Church Lane - Installation of vertical flue into roof to accommodate new boiler.
	20/00043/FUL	Mere Barn Farm, Milcote Rd - extension to provide utility room and extend car port by one bay.
		PC RESPONSE
		Support
		Support *
		Support
	6.3 Consideration of Planning Applications received from Stratford District Council	
	REFERENCE	ADDRESS – PROPOSAL
	19/02920/TREE	Barton House Church Lane - T1 Swedish whitebeam - Fell. -T2,T3 lime - Crown thin by 15%, reduce by 1m -T4 silver birch - Reduce limb to approx. 3m to clear property by approx 2m.
	20/00070/FUL	Briar Rigg, Hollis Grove - Alterations to existing garage to form new games room over.
	20/00042/FUL	Coppers Chapel St - 2 storey extension to existing garage and alterations to existing driveway.
	20/00007/FUL	The White House Chapel St - Rear first floor french doors and terrace
	19/03189/FUL	Land To The South Of Mill Lane - Construction of two detached dwellings and all associated works.
		PC RESPONSE
		Support
		Object
		Object
		Support *
		Object

	<div>* subject to LBC Officer comments</div> <div>** subject to Tree Officer comments</div> <div>6.4 Enforcement Issues</div> <div>Spitfire Development, Milcote Rd – further to complaints raised by neighbouring residents regarding the noise generated by the Air Source Heat Pumps at this development, the case has been referred to Planning Enforcement.</div> <div>6.5 Other Planning Matters</div> <div>None</div>																																								
7.	<div>Finance</div> <div>7.1 Approval of items requiring payment</div> <table><tr><td>Item</td><td>Base</td><td>VAT</td><td>Total</td><td>Bdgt.</td></tr><tr><td>Clerks Salary and Expenses</td><td>492.37</td><td>0</td><td>492.37</td><td>7, 8</td></tr><tr><td>McAfee LiveSafe Subscription</td><td>89.99</td><td>0</td><td>89.99</td><td>8</td></tr><tr><td>Clerks Phone (O2)</td><td>11.78</td><td>2.36</td><td>14.14</td><td>8</td></tr><tr><td>WALC Training - Financial Procedures</td><td>30.00</td><td>0</td><td>30.00</td><td>19</td></tr><tr><td>Parish On-line Subscription</td><td>35.00</td><td>7.00</td><td>42.00</td><td>14</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td>TOTAL</td><td>659.14</td><td>9.36</td><td>668.50</td><td></td></tr></table> <div>Receipts none</div> <div>Transfer £670.00</div> <div>Proposed Cllr Carter</div> <div>Seconded Cllr Williams</div> <div>7.2 Any other finance matters</div> <div>Additional approved expenses still to be included in 2019/20 Financial Projections:</div> <div>Cress Hill Trees to be felled - £300</div> <div>Cress Hill Bin - £350 (£1100 / year emptying)</div> <div>Notice Board - £2000</div> <div>Village Gateways contribution – tbc</div> <div>Memorial Plaque – tbc, discuss with Memorial Hall Committee</div> <div>VASA Contribution – tbc</div> <div>Community Rehabilitation Team Invoice - tbc</div>	Item	Base	VAT	Total	Bdgt.	Clerks Salary and Expenses	492.37	0	492.37	7, 8	McAfee LiveSafe Subscription	89.99	0	89.99	8	Clerks Phone (O2)	11.78	2.36	14.14	8	WALC Training - Financial Procedures	30.00	0	30.00	19	Parish On-line Subscription	35.00	7.00	42.00	14						TOTAL	659.14	9.36	668.50	
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8.	<div>Project Updates from Councillors</div> <div>Public Consultation on Climate Change Adaptation and Mitigation Doc</div> <div>Further to the Climate Emergency announced by SDC in July, a 6wk public consultation has been launched on the proposed Climate Change Adaptation and Mitigation document to be added to the existing Development Requirements Supplementary Planning Doc (SPD). If adopted, this will become a material planning consideration. Deadline for comments – Fri 21st Feb.</div> <div>ACTION – PC response to be agreed at Planning Committee Meeting 18th Feb.</div> <div>PC response to be circulated on PC website and notice board and share with Welford</div>																																								

	<p>Matters to encourage residents to respond before 21st Feb.</p> <p>Parish Notice Board – approval to order replacement notice board.</p> <p>Woodland Trust Tree Pack – Cllr Kennedy to investigate free working woodland pack for planting at Cress Hill.</p> <p>Welford Matters – Cllr Williams to circulate due dates for PC articles.</p> <p>VE Day – Cllr Williams to speak to St Peters Church regarding PC involvement in plans for VE Day service (8th May).</p> <p>Kissing Gate, High St – Cllr Barbour reported that the wooden kissing gate on the High St has been removed for a 2nd time and is now missing. There is currently no barrier to prevent children and dogs approaching the High St from the footpath. If the gate cannot be located the Parish Council will consider purchasing a new gate.</p>
9.	Review Previous Actions
10.	<p>Any Other Business:</p> <p>Weston on Avon Mineral Extraction Plans - Coventry Dioceses Land. Welford on Avon Parish Council have been invited to attend a meeting in Weston 22nd Feb. Cllr Carter and Perteghella to attend.</p> <p>Notice of Election for District Councillor – Stratford District Council have confirmed that the Election for District Councillor will be held on 12th March 2020.</p>
11.	<p>Dates of Future Meetings</p> <ul style="list-style-type: none"> • 18th Feb Planning Committee Meeting • 3rd March Parish Council Meeting

Meeting closed at: 9.30pm