# Welford-on-Avon Parish Council

# Minutes of the Meeting held on Tuesday 2<sup>nd</sup> June 2020 at 7:15 p.m.

For the health and well-being of our community, as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Parish Council meetings will be held remotely until further notice. Welford on Avon Parish Council will be using Zoom software to facilitate the holding of meetings. All meetings will be recorded using the Zoom software.

**Present:** Cllr S Carter, Cllr Hockaday, Cllr M Lake, Cllr N Kennedy, Cllr C Barbour, Clerk Mrs A Street

In attendance: Cllr M Brain, Cllr M Perteghella

Public: 0

#### Public Participation:

Item	
1.	Apologies – None
2.	Declarations of Interest - Chiltons 20/01235/FUL (Cllr Hockaday, Cllr Kennedy),
	Orchard Nurseries 20/01005/VARY & Orchard Lodge 20/01291/FUL (Cllr Carter)
3.	Approval of Minutes
	The minutes were accepted as a true record of the meeting of 5 <sup>th</sup> May 2019
	and electronically signed by the Chairman.
	Proposed – Cllr Barbour Seconded – Cllr Hockaday
4.	Matters arising not covered elsewhere on the agenda
	None
5.	County Councillor's Report –
	Campden Road Closure Garden Centre – now postponed until Autumn 2020.
	Campuen Noau Closure Calden Centre – now postponed until Autumn 2020.
	Cllr Brain has helped to secure funding for 40 families requiring home to school
	transport in the Bidford area.
	Footpath resurfacing work in Welford – preparation work is underway.
	District Councillor's Report –
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	27 May was the first pilot virtual meeting of Stratford District Council with a limited
	number of members present. The next meeting will be a full council virtual meeting in
	July. Other Committees (incl Planning) should then soon follow suit with virtual
	meetings to be instated soon.
	SPC has made Dusiness Dates Creat Dalief normants to more than 2000 husinesses
	SDC has made Business Rates Grant Relief payments to more than 2000 businesses. A new Discretionary Business Rates Scheme will go live on Mon 8th June for 3 weeks
	open to those businesses who couldn't apply for the Bus Rates Grant Scheme.
	Waste & recycling centre is now open and operating on a booking system.

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	1				
		rkwickshire Ecology team could help to support a I and other areas. Cllr Perteghella will confirm cor			
	Planning – the Climate Change Mitigation and Adaptation SDP will be debated and possibly adopted, at July meeting. Cllr Perteghella will up-date the PC further after this meeting.				
	end of 2019, but of	Plan (SAP) should have been submitted to the exa due to issues relating to housing and school place P may have to be re-consulted in September.			
		Cllr Perteghella has submitted her objection to th ding some new evidence about the historical relev			
	0	nd the Parish Council are in contact with Planning several planning breaches at the new Duchy Ho			
	Climate Change p Sarah Whalley-H	as been appointed Shadow Parish Champion and panel. oggins is the new Portfolio Holder for Parish Cour her to introduce PC and invite her to join a future	ncils.		
6.		Ianning Notices received from Stratford D			
	REFERENCE	ADDRESS – PROPOSAL	SDC DECISION		
	20/00684/FUL	<b>Brookwood, Binton Rd -</b> New front and side infill extension.	Permission with Conditions		
	20/00956/TREE	<b>Grafton House, Church St -</b> -T1 hazel - FellT2 pear tree - FellT3 conifer - Crown lift to 2.25 m above groundT4 Fell dead trees (elms) on property boundary.	Consent with Conditions		
	20/00942/FUL	<b>Peach Cottage, Church Lane -</b> Replacement of conservatory with single storey rear extension.	Consent with Conditions		
	6.2 Report of P	Ianning Applications Previously Consider	ed		
	REFERENCE	ADDRESS – PROPOSAL	PC RESPONSE		
	None	No Planning Meeting in May			
	6.3 Considerati District Counci	n Stratford			
	REFERENCE	ADDRESS – PROPOSAL	PC RESPONSE		
	20/01227/TREE	Footpath to West Boundary Of Applegarth House, Church Lane - T1 elder - Fell	SUPPORT		
	20/01235/FUL	<b>Chiltons Headland Rd</b> - Demolition of existing dwelling. Erection of replacement dwelling to same design as approved by planning permission reference 18/03475/FUL	SUPPORT		
	<u>20/01005/VARY</u>	<b>Orchard Nurseries Duck Lane</b> - Variation of conditions 2 (approved plans), 4 (material samples), 5 (hard and soft landscaping), 6 (boundary treatments), 8 (existing and proposed levels), 9 (foul and surface water), 13 (land contamination), 15 (fire hydrants), 16 (external lighting), 17 (landscape management plan) of planning permission 19/01751/FUL (17/12/19. Original description of development: Demolition of	OBJECT		

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	existing nursery buildings and the erection of nine dwellings and all associated works	
20/01088/FUL	The Old Well House, Frog Lane - Demolition of existing one & a half storey annex. Followed by construction of new single storey annex, inclusive of alterations to existing house to allow for connection between the two.	OBJECT
20/00354/FUL	Land off Millers Close – Construction of 2 new link detached dwellings with associated landscaping. Amendment application	OBJECT
20/01291/FUL	Orchard Lodge Duck Lane - Single storey side extension and single storey rear extension	SUPPORT

\* subject to LBC Officer comments

\*\* subject to Tree Officer comments

#### **6.4 Enforcement Issues**

Spitfire Development – Noise pollution from air source heat pumps (permitted development). Duchy Homes – Station Works – landscaping issues

### 6.5 Other Planning Matters

#### 20/00375/FUL Garages at Headland Rise

Parish Council in discussion with Planning Office and Land Owner to find a way to preserve the current public access along the footpath.

In parallel, the PC are investigating with WCC Rights of Way team, the process to have the footpath formally registered on the Definitive Map.

ACTION - assemble task force including local community to work on the application.

16/03298/FUL Purbeck - S106 Financial Contribution Agreement signed and returned to SDC. £10,633.21 contribution towards off-site children's play area. "Provision of improvements to the children's play area at Welford on Avon Primary School".

PC agree to take responsibility for funds, keep in separate reserve and use by stated date. Cllr Kennedy liaising with school to discuss best use of funds. (Potential project - daily mile running track in the park, benefits to school children as well as other village residents).

Commercial Planning Application for Rainbow Nurseries should be received from SDC shortly.

#### 7. Finance

# 7.1 Approval of items requiring payment

Item	Base	VAT	Total	Bdgt.
Clerk Salary	£484.47	£0.00	£484.47	7
Clerks WFH Allowance				
2019/20	£312.00	£0.00	£312.00	7
Clerk Phone (O2)	£12.09	£2.42	£14.51	8
PC Insurance Policy renewal	£659.76	£0.00	£659.76	13
SDC Dog Bin Emptying	£223.72	£44.74	£268.46	27
SLCC Membership renewal	£109.00	£0.00	£109.00	14
Footpath Sign Cress Hill	£92.00	£18.40	£110.40	24
TOTAL	£1,893.04	£65.56	£1,958.60	

Receipts - none Transfer

- £2000

Cress Hill Sign invoice approval deferred awaiting further information. Proposed - Cllr Martin Lake Seconded – Cllr Colin Barbour

	7.2 Any other finance matters
	Monthly Bank Reconciliation approved by Cllr Lake
	7.2.1 – Approval of Annual Accounts 2019/20 Unanimously Approved – Proposed: Cllr Lake Propose, Seconded: Cllr Barbour
	7.2.2 – Approval of Annual Governance Statement 2019/20 Unanimously Approved and duly signed.
	7.2.3 – Approval of Accounting Statement 2019/20 Unanimously Approved and duly signed.
	ACTION to review and up-date PC Asset Register
8.	Project Updates from Councillors
	<b>Cress Hill</b> – It was agreed that an urgent on-site meeting is needed to discuss work plan and authorisation procedures between Parish Council and key workers & suppliers. <b>ACTION</b> – Clerk to arrange meeting and reiterate correct working procedures to all
	parties.
	ACTION – Parish Council to move 2 tonnes of sand at back of The Bell car park.
9.	Review Previous Actions
10.	Any Other Business
	It was agreed that as Covid restrictions begin to be lifted, the Parish Council should start the process for co-opting new members for the 2 current Councillor vacancies.
	Strimmer – It was agreed in principle that the PC should purchase a strimmer (approx. £600-700) and necessary protective equipment to support general up- keep and maintenance in the village. <b>ACTION</b> – Cllr Barbour to confirm details and purchase.
11.	Dates of Future Meetings
	<ul> <li>23<sup>rd</sup> June - Planning Committee Meeting</li> <li>7<sup>th</sup> July - Parish Council Meeting</li> </ul>
L	Meeting closed at: 9.25 pm

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