## Welford-on-Avon Parish Council

# Minutes of the Meeting held on Tuesday 7<sup>th</sup> July 2020 at 7:15 p.m.

For the health and well-being of our community, as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Parish Council meetings will be held remotely until further notice. Welford on Avon Parish Council will be using Zoom software to facilitate the holding of meetings. All meetings will be recorded using the Zoom software.

**Present:** Cllr S Carter, Cllr Hockaday, Cllr M Lake, Cllr N Kennedy, Cllr C Barbour, Clerk Mrs A Street

In attendance: Cllr M Brain, Cllr M Perteghella

#### Public Participation:

A resident attended to share with the Parish Council their concerns and objections to a pending planning application at 3, Blundells Croft. The resident's concerns were noted and discussed during the Parish Council's formal consideration of the planning application.

Item			
1.	Apologies – None		
2.	Declarations of Interest – Cllr Carter (Orchard Nurseries)		
3.	Approval of MinutesThe minutes were accepted as a true record of the meeting of 2 <sup>nd</sup> June 2020and electronically signed by the Chairman.Proposed – Cllr BarbourSeconded – Cllr Natalie		
4.	Matters arising not covered elsewhere on the agenda None		
5.	County Councillor's Report – Cllr Brain recently joined the Parish and District Councillors for a meeting with residents of Barton Fields who wished to share their concerns and objections to Planning Application <u>19/03113/FUL</u> Kehlstein for 24 new dwellings. Cllr Brain has requested a site visit from a WCC Engineer (WCC Highways have previously objected to the scheme) and Planning Officer to assess the traffic, road width measurements and visual splay distances. Cllr Brain confirmed the good news that £1.3mn funding has been approved to maintain Warwickshire's 8 historic listed bridges, which includes Welford & Bidford Bridges. This funding is in addition to a previously confirmed grant which brings the total funding pool to £6mn. The Parish Council requested that the railings along the		
	side of the bridge be looked at as part of this work as they are not in keeping with the historic nature of the bridges. Further to correspondence from WCC Highways proposing changes to the Road Safety Scheme, Cllr Brain and the Parish Council agreed that the scheme should be implemented as soon as possible as per the original agreed plans. The Parish Council		

Public: 2

6.2 Report of P REFERENCE	Ianning Applications Previously Consider ADDRESS – PROPOSAL	ed PC RESPONSE					
	construction of 7 detached residential dwellings.						
20/00764/FUL	Weston House, Milcote Rd - Detailed planning	Permission Refused					
	detached dwellings with associated landscaping						
	render front face of property Land off Millers Close - Construction of 2 new link	Conditions Permission Refused					
20/00922/FUL	House Church Lane - 11 - elder - Fell           Laurel House Church St - Remove foliage and re-	Conditions Permission with					
<u>20/01227/TREE</u>	Footpath to Western Boundary of Applegarth	Tree Consent with					
•	lanning Notices received from Stratford D	C					
U U	ng trees.						
Conservation Area, which means that planning permission must be sought before							
land owned by SDC and / or Barton Meadow development. The land is in the Welford							
behind the garages on Headland Rise. It is believed that the trees were growing on							
Trees behind Garages Headland Rise – Cllr Pertgehella along with the Parish Council							
white paper on devolution, which could lead to bigger unitary authorities.							
Otrottend en 1144		a colloberation					
Business Rates Grant Relief Scheme – This discretionary scheme received 1400 applications during the 3week period that it was open for (now closed).							
Business Rates (	Srant Relief Scheme – This discretionary scheme	received 1400					
possible change of use of agricultural buildings to residential use.							
<ul> <li>Supplementary Documentation Plan on Climate Change Adaptation and Mitigation to be put forward for adoption.</li> </ul>							
District Pertechel	la reported that the following matters would be di-	scussed at the SDC					
District Counci	illor's Report –						
	agreed between the FC and WCC Highways.						
0	· ·	r Routes to School					
asked Cllr Brain to	o confirm WCC Highways opinion on the develop	oment. Cllr					
Regarding planning	ng application 20/01510/FUIL 3 Blundells Croft th	e Parish Council					
cannot also be co	overed.	-					
polymer overlay o	crossing at Bell Green. It is not clear why the May	21					
1.40 10.00 11411							
	reen if this is the only barrier to it being implemen ighways have agreed to install and maintain the s						
	cannot also be co Regarding planni asked Cllr Brain t Perteghella noted scheme already a <b>District Counci</b> District Perteghel July Cabinet Mee - Suppleme Mitigation - Cllr Perteg drawn up possible co Business Rates C applications durin <u>20/00764/FUL</u> W see that this appl Decision, Westor see that the histo Stratford and Wa between these tw contracts etc. The white paper on de Trees behind Gan are looking into re behind the garage land owned by SI Conservation Are cutting or removir <b>Planning</b> <b>6.1 Report of P</b> <b>REFERENCE</b> <u>20/00354/FUL</u>	cannot also be covered.         Regarding planning application 20/01510/FUL 3 Blundells Croft, th asked Cllr Brain to confirm WCC Highways opinion on the develop Perteghella noted that the development may conflict with the Safet scheme already agreed between the PC and WCC Highways.         District Councillor's Report –         District Perteghella reported that the following matters would be di July Cabinet Meeting:         Supplementary Documentation Plan on Climate Change Arm Mitigation to be put forward for adoption.         Cllr Perteghella has proposed a motion for technical guidar drawn up for Planning Class Q permitted development. This possible change of use of agricultural buildings to residenti         Business Rates Grant Relief Scheme – This discretionary scheme applications during the 3week period that it was open for (now closs 20/00764/FUL Weston House, Milcote Road – Cllr Perteghella wasee that this application has been refused by the planning office. In Decision, Weston House is described as a non-designated heritag see that the historical importance of this building has been recogni         Stratford and Warwick District Councils – we are likely to see close between these two councils, with a possibility of forming new joint contracts etc. These preparatory discussions could feed into the e white paper on devolution, which could lead to bigger unitary author are looking into reports of trees and hedges being cut down / remote behind the garages on Headland Rise. It is believed that the treess land owned by SDC and / or Barton Meadow development. The la Conservation Area, which means that planning permission must bucutting or removing trees.         Planning       6.1 Report of Planning Notices received from Stratford D REFERENCE ADDRESS – PROPOSAL					

### WELFORD ON AVON PARISH COUNCIL JULY 2020

20/01302/FUL	<b>Oakwood Church Lane -</b> Demolish existing uPVC conservatory to rear of property and replace with hardwood double glazed painted orangery.	Support		
<u>20/01277/VARY</u>	Support			
<u>20/01289/FUL</u>	replacement garage and new garden store. <b>The Cottage Binton -</b> Renewal of extant planning permission 17/02244/FUL for the demolition of an existing building and outbuildings and the construction of 1no. holiday accommodation unit.	Support		
	tion of Planning Applications received from	Stratford		
District Counce REFERENCE	ADDRESS – PROPOSAL	PC RESPONSI		
20/01593/TREE	Lyndhurst 1 Montagues Corner Chapel St -LC1 large Leyland cypress - Crown lift to 3m above groundLC2 small Leyland cypress - Reduce height from 6m to 4m-SF1 silver fir - Remove.	LC1 & LC2 - Support SF1 - Object		
<u>19/03113/FUL</u>	Kehlstein, Barton Rd - Amendment received:	Maintain Objection		
20/01510/FUL	0/01510/FUL 3 Blundells Croft - Residential development of 5 bungalows			
20/01005/VARY	Orchard Nurseries – Amendment received	Support		
20/01538/FUL	20/01538/FUL Keytes House Church St- Erection of wrought iron electric sliding gate and fence to frontage of property to provide security and prevent public use of private driveway			
20/01531/FUL	<b>Darcy House High St -</b> Single storey garage and gym extension to side of property.	Object		
<u>20/01511/VARY</u>	Station Works Evesham Road Lower Binton - Vary conditions 1 and 4 of planning permission 18/01258/REM (12/10/2018). Landscaping proposals have altered since approval.	Object		
* subject to LBC	C Officer comments			
** subject to Tre	e Officer comments			
6.4 Enforceme	ent Issues			
PC Objection with	ning Matters arages at Headland Rise hdrawn as applicant has responded satisfactorily to narked as 'unobstructed footpath' (drawing 2020.03			

fencing to be used, footpath width confirmed as between 1.1 - 1.48m. The PC are investigating with WCC Rights of Way team, the process to have this footpath added to the dedicated rights of way map. **ACTION** – Clerk to arrange a separate meeting/call to discuss.

<u>20/01005/VARY</u> – **Orchard Nurseries** The Parish Council has withdrawn its objections regarding the roof lights but requested that permitted development rights are removed.

<u>16/03298/FUL</u> **Purbeck** - S106 Financial Contribution of £10,633.21 has been received (8/6/20) for contribution towards off-site children's play area.

18/00595/VARY - Tew Park, Binton Rd CIL Payment £2,343.75 received (1/6/2020)

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	Finance 7.1 Approval of items requiring payment						
Item	Base	VAT	Total	Bdgt.			
Clerk Salary	£485.47	£0.00	£485.47	7			
Clerks Phone (O2)	£14.59	£2.92	£17.51	8			
Zoom Subscription	£23.98	£4.80	£28.78	8			
Occsys - Internal Audit	£150.00	£0.00	£150.00	11			
Mowing – Church (2months)		£132.00	£792.00	23			
Mowing - Village (2months)	£424.00	£84.80	£508.80	22			
Mowing – Synder (2months)	£790.00	£158.00	£948.00	21			
PROW Maintenance	£515.00	£103.00	£618.00	25			
Cress Hill – maintenance exp	s £245.94	£27.32	£273.26	24			
Welforward website renewa	l £6.95	£1.39	£8.34	17			
Footpath Sign Cress Hill	£92.00	£18.40	£110.40	24			
TOTAL	£3,407.93	£532.63	£3,940.56				
	<b>Parish Council Annual Audit</b> – internal audit approved, submitted to external auditors. Public rights inspection period from 1 <sup>st</sup> July to 11 <sup>th</sup> August 2020.						
June Bank Reconciliation	June Bank Reconciliation approved by Cllr Lake.						
Project Updates from Councillors							
<ul> <li>Welford playground has been closed to the public since the Covid 19 lock-down was announced. Further to government advice, Playgrounds may now re-open if compliant with guidelines. The following actions were agreed to assess the possibility of re-opening the Welford playground.</li> <li>Clerk and Cllr Carter to conduct Risk Assessment.</li> <li>Cllr Kennedy to discuss plan of action with school and check inspection schedule and needs.</li> <li>Clerk to check Insurance Company guidelines / restrictions.</li> </ul>							
	Parish Council Asset Register – it was agreed that the Council would review and						
<b>Traffic and Road Safety</b> – Parish Council to work with WCC Highways to implement the agreed road safety plan as soon as possible (Feb 2020 – plans agreed for new safety measures to be installed at the Maypole Green, The Bell pinch point, Headland Road)							

## WELFORD ON AVON PARISH COUNCIL JULY 2020

	<ul> <li>The Parish Council has also submitted an application for grant funding towards new village gateways, which it is hoped may also help to reduce the speed of traffic through the village.</li> <li>Cress Hill – The Parish Council are reviewing the management and maintenance arrangements of Cress Hill in order to ensure that the site is developed in line with the Parish Council vision and work plan and in compliance with necessary procedural regulations.</li> <li>Complaints of anti-social behaviour at Cress Hill &amp; School have been received. Reported to Alcester Police.</li> </ul>
9.	Review Previous Actions
10.	Any Other Business
	<ul> <li>Sarah Whalley-Hoggins (SDC Portfolio Holder for Community – Parish Council Champion) has confirmed that she will join the October PC Meeting.</li> <li>Welford Matters deadline 10<sup>th</sup> July - Cllr Carter to send Planning up-date</li> <li>Memorial Hall re-opening postponed until Sept 2020 due to Covid restrictions.</li> <li>The co-option process continues for 2 current vacancies.</li> </ul>
11.	Dates of Future Meetings
	<ul> <li>21<sup>st</sup> July - Planning Committee Meeting</li> </ul>
	<ul> <li>4<sup>th</sup> Aug - Parish Council Meeting</li> </ul>

Meeting closed at: 10pm