

Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 6th Oct 2020 at 7:15 p.m.

For the health and well-being of our community, as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Parish Council meetings will be held remotely until further notice. Welford on Avon Parish Council will be using Zoom software to facilitate the holding of meetings. All meetings will be recorded using the Zoom software.

Present: Cllr S Carter, Cllr M Lake, Cllr N Kennedy, Cllr C Barbour

In attendance: Cllr S Whalley-Hoggins, Cllr M Brain, Cllr M Perteghella

Public: 0

Public Participation:

Item	
1.	Apologies – Cllr Hockaday, Clerk Mrs A Street
2.	Declarations of Interest – None
3.	<p>Approval of Minutes</p> <p>The minutes were accepted as a true record of the meeting of 1st Sept 2020 and electronically signed by the Chairman.</p> <p>Proposed – Cllr Barbour Seconded – Cllr Kennedy</p>
4.	<p>Matters arising not covered elsewhere on the agenda</p> <p>None</p>
5.	<p>Councillor Sarah Whalley-Hoggins joined the Parish Council meeting in her new role as Community Portfolio Holder (Parish Council Champion) at Stratford District Council. She shared the objectives of her role in supporting communities and in helping their voices to be heard - we can have a louder voice if we all speak together.</p> <p>Cllr Whalley-Hoggins acknowledged the fantastic front-line support that Parish Councils had provided to their communities during the first wave of Covid and is confident that they will step up again if needed for Covid 2. As our Parish Champion, she is there to support us along with our District and County Councillors in times of crisis such as the current pandemic.</p> <p>Cllr Whalley-Hoggins wants to see good governance within Parish Councils and urges all Parish Councillors to get actively involved in issues facing their communities, including taking up the many and varied training opportunities offered by SDC and organisations such as WALC.</p> <p>Cllr Whalley-Hoggins concluded by saying she looks forward to working together with Welford Parish Council. She encourages the PC not to work in isolation, but to speak up if they are facing issues, there is a strong team at SDC who will be happy to help.</p> <p>The Parish Council thanked Cllr Whalley-Hoggins for joining the meeting, it was very much appreciated, they look forward to working together in the future.</p>

6.	<p>County Councillor's Report –</p> <p>Binton Rd – further to a site visit between Cllr Brain, Highways and a resident who kindly offered part of their land to widen the footpath, it was established that this would not be possible due to the location of flood defense systems.</p> <p>Road Safety Features – the work to install several new road safety features throughout the village has progressed well to date. The work should be completed in the next couple of weeks.</p> <p>Binton Rd / Willow Bank - Cllr Brain is arranging to get Severn Trent and Highways together to resolve the flooding issues seen at this junction in the past.</p> <p>B4632 Stratford to Mickleton - a works diversion will be in place from 16 Oct for 5wks, due to a gas leak. The works require a full road closure so a diversion will be necessary. WCC Highways are working with Cadent to manage the works, but as this is one of the busiest B roads in the country, it is going to cause huge disruption for the whole area, including Welford.</p> <p>District Councillor's Report –</p> <p>Weston Flooding – the planned culvert under the road has not yet been installed, residents are requesting an up-date. Cllr Brain will contact the Officer involved.</p> <p>Test & Trace Support Payment scheme is now available until 31st Jan 2021 for anyone struggling to self-isolate due to financial reasons.</p> <p>Kehlstein Planning Application (19/03113/FUL) – this will go to Planning Committee on 21st Oct. Cllr Perteghella, the Parish Council and local residents will all be speaking in objection to the application.</p> <p>Duchy Homes Development – Cllr Perteghella has requested SDC Enforcement team to investigate complaints of building spoil and rubble that is still to be removed from this site. The Parish Council also added that conditioned planting on the road side of the 8ft boundary fence still also needs to be done and should be checked by Enforcement.</p> <p>Headland Rise Garages – Cllr Perteghella is still investigating the cutting down of trees at the back of this site on land which is believed to be in the Conservation Area and therefore required planning permission. The matter will be escalated, if the Planning department will not enforce the matter.</p> <p>Bonfires – a reminder to be mindful of your neighbours when having bonfires. Bonfire guidelines available on Stratford District Council website.</p>															
7.	<p>Planning</p> <p>7.1 Report of Planning Notices received from Stratford DC</p> <table border="1" data-bbox="272 1733 1422 1966"> <thead> <tr> <th data-bbox="272 1733 517 1771">REFERENCE</th> <th data-bbox="517 1733 1161 1771">ADDRESS – PROPOSAL</th> <th data-bbox="1161 1733 1422 1771">SDC DECISION</th> </tr> </thead> <tbody> <tr> <td data-bbox="272 1771 517 1839">20/01838/FUL</td> <td data-bbox="517 1771 1161 1839">Tenby, Binton Rd - Replacement Front and Rear Extensions and a Loft Conversion</td> <td data-bbox="1161 1771 1422 1839">Permission with Conditions</td> </tr> <tr> <td data-bbox="272 1839 517 1928">20/01836/LBC</td> <td data-bbox="517 1839 1161 1928">Boat Cottage, Boat Lane - installation of first floor bathroom, reconstruction of existing front and rear dormer windows and addition of rooflight</td> <td data-bbox="1161 1839 1422 1928">Consent Approved</td> </tr> <tr> <td data-bbox="272 1928 517 1966"></td> <td data-bbox="517 1928 1161 1966"></td> <td data-bbox="1161 1928 1422 1966"></td> </tr> </tbody> </table> <p>7.2 Report of Planning Applications Previously Considered</p> <table border="1" data-bbox="272 2007 1422 2040"> <thead> <tr> <th data-bbox="272 2007 517 2040">REFERENCE</th> <th data-bbox="517 2007 1161 2040">ADDRESS – PROPOSAL</th> <th data-bbox="1161 2007 1422 2040">PC RESPONSE</th> </tr> </thead> </table>	REFERENCE	ADDRESS – PROPOSAL	SDC DECISION	20/01838/FUL	Tenby, Binton Rd - Replacement Front and Rear Extensions and a Loft Conversion	Permission with Conditions	20/01836/LBC	Boat Cottage, Boat Lane - installation of first floor bathroom, reconstruction of existing front and rear dormer windows and addition of rooflight	Consent Approved				REFERENCE	ADDRESS – PROPOSAL	PC RESPONSE
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20/02163/FUL	Applewood Hollis Grove - Single and two storey rear extension and first floor side extension.	No Representation			
20/02424/TREE	Fernbank Boat Lane - T1 Ash and T2 Sycamore - Reduce branches to property boundary	Object			
7.3 Consideration of Planning Applications received from Stratford District Council					
REFERENCE	ADDRESS – PROPOSAL	PC RESPONSE			
20/02353/FUL	3 Montagues Corner Chapel St - Single storey rear extension and first floor rear extension	SUPPORT			
<p>* subject to LBC Officer comments ** subject to Tree Officer comments</p> <p>7.4 Enforcement Issues Garages at Headland Rd - Investigation of enforcement issue in progress, trees and hedge removed at rear of garage.</p> <p>7.5 Other Planning Matters</p> <p>WALC Training – Proposed Changes to the Planning System (8 Sept 2020) – Cllr Carter attended on behalf of the PC and has de-briefed the PC.</p> <p>Site Allocation Plan, Preferred Options Briefing (29th Sept) – Cllr Carter attended on behalf of the PC and de-briefed the Council accordingly. In Welford 2 Reserve Sites have been allocated (Hunt Hall Lane). One additional Self Build site has been identified (Millers Close glass houses). A tiered approach is being taken regarding the release of sites across the District (Welford is in the last Tier 7). Action – circulate slides from the event.</p> <p>Weston House – Grevayne Properties attended the Parish Council Planning Committee meeting (22nd Sept) to discuss new their new proposal in advance of formal submission to SDC.</p>					
8.	Finance				
	8.1 Approval of items requiring payment				
	Item	Base	VAT	Total	Bdgt.
	Clerk Salary	£484.47	£0.00	£484.47	7
	Clerks Phone (O2)	£14.59	£2.92	£17.51	8
	Zoom Subscription	£11.99	£2.40	£14.39	8
	Limebridge Mowing - Church	£330.00	£66.00	£396.00	23
	Limebridge Mowing - Greens	£212.00	£42.40	£254.40	22
	Limebridge Mowing - Synder	£395.00	£79.00	£474.00	21
	Hall - FLAG Meet (03/20)	£30.00	£0.00	£30.00	20
	Tree Surgery Cress Hill 05/20	£360.00	£0.00	£360.00	24
	TOTAL	£1839.05	£192.72	£2,031.77	
	Receipts – £11,500.75 (precept)				
	Transfer - £2000.00				
	<i>Proposed – Cllr Barbour</i>		<i>Seconded – Cllr Kennedy</i>		

	<p>8.2 Any other finance matters</p> <p>2019/20 VAT re-claim submitted (£4924.26)</p> <p>Traffic and Road Safety – the PC have made an application for the County Councillors Community Grant Fund for a contribution towards new village gateways.</p> <p>Councillors to confirm expenditure estimates for 2020/21 financial projections.</p>
9.	<p>Project Updates from Councillors</p> <p>Footpaths:</p> <ul style="list-style-type: none"> - Plans to re-dress the footpath from Duck lane to The Bell (budgeted for this year), a site visit will be arranged with the contractor shortly. - Welford Parish Council recently met with Luddington Parish Council to discuss a proposed joint project to connect the footpaths in both villages. Discussions on-going. - The Avon and Arrow Greenway Project have been invited to join the next PC meeting to share their plans to create a footpath from Broom to Stratford using the old railway line. - The Parish Council cleared the Duck Lane to Weston footpath of several fallen trees that came down in the recent winds. <p>Maintenance:</p> <ul style="list-style-type: none"> - The new PC Notice Board has been installed on Bell Green. - The PC are chasing Highways on the installation of the replacement grit bin (High St / Millers Cl). <p>SDC Climate Change Meeting – Cllr Hockaday and Barbour attended on behalf of the PC and will de-brief at the November PC meeting. Action – circulate slides.</p> <p>Playground Equipment – the Parish Council are in discussion with Welford Primary School regarding the allocation of Community Infrastructure Levy funds designated for the use of play equipment for Welford residents.</p>
10.	Review Previous Actions
11.	Any Other Business - none
12.	<p>Dates of Future Meetings</p> <ul style="list-style-type: none"> • 20th Oct - Planning Committee Meeting. • 3rd Nov - Parish Council Meeting

Meeting closed at: 9pm