

Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 5th Jan 2021 at 7:15 p.m.

For the health and well-being of our community, as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Parish Council meetings will be held remotely until further notice. Welford on Avon Parish Council will be using Zoom software to facilitate the holding of meetings. All meetings will be recorded using the Zoom software.

Present: Cllr S Carter, Cllr Hockaday, Cllr M Lake, Cllr C Barbour, Cllr N Kennedy,
Clerk Mrs A Street

In attendance: Cllr M Brain, Cllr M Perteghella

Public: 1

Public Participation:

Item	
1.	Apologies – None
2.	Declarations of Interest – None
3.	Approval of Minutes - The minutes were accepted as a true record of the meeting of 1 st Dec 2020 and electronically signed by the Chairman. Proposed – Cllr Barbour Seconded – Cllr Lake
4.	Matters arising not covered elsewhere on the agenda As per the Prime Minister's address last night, a nationwide lockdown has been instructed from today 5 th Jan 2021.
5.	<p>County Councillor's Report –</p> <p>Despite significant flooding in Welford in December, damage was limited. seems ok. The work done with Avon Navigation Trust seems to have helped the situation.</p> <p>Temporary traffic lights have been installed on the Barton Rd whilst footpath restructuring work is completed - work is progressing well. The High St footpaths are at the top of the list to be done too, but this won't be until the weather improves in order to avoid damaging grass verges.</p> <p>The Parish Council thanked Cllr Brain and Cllr Perteghella for their rapid response in looking into the damaged verges caused by large refuse lorries at Chapel St / Close. Grasscrete may be a solution to fix the existing damage (funding from Cllr Brain's delegated budget). Cllr Brain will also discuss other possible long-term solutions with Biffa, such as using smaller vehicles.</p> <p>As per the Prime Minister's address last night, schools are to close with immediate effect. A remote learning offering will be initiated by Welford School.</p> <p>At the moment, Government elections in May are still due to go ahead as planned.</p> <p>District Councillor's Report –</p> <p>As per the Prime Minister's address we are to enter a 3rd period of National Lcokdown with strict Stay at Home stay home guidance. Stratford District Office will be closed.</p>

	<p>Vaccination Program is starting to be rolled out across the district.</p> <p>SDC Draft Gypsy and Traveller and Travelling Showpeople Supplementary Planning Document - Public Consultation open until 19th Feb. There is a need for additional permanent sites for the Gypsy & Traveller Community. There are 2 proposed sites, one of which is in our ward.</p> <p>Site Allocation Plan Consultation – Cllr Perteghella has objected to all Welford sites on the grounds that Welford has already taken far more than its fair share of housing.</p> <p>Biodiversity Emergency Motion proposed by Cllr Perteghella and Cllr Juned was rejected by Council. Cllr Perteghella will continue to push for more biodiversity policies as part of the next Core Strategy.</p> <p>Cllr Perteghella is very pleased to report that St Modwen will be withdrawing Meon Vale from the SAP. Cllr Perteghella will follow up to ensure that the space is safeguarded under the planning process.</p> <p>The Parish Council asked Cllr Perteghella for clarification on the planning decision process going forward during this period of national lockdown ie/ virtual planning committee meetings or delegated powers.</p>																																						
6.	<p>Planning</p> <p>6.1 Report of Planning Notices received from Stratford DC</p> <table border="1"> <thead> <tr> <th>REFERENCE</th> <th>ADDRESS – PROPOSAL</th> <th>SDC DECISION</th> </tr> </thead> <tbody> <tr> <td>20/02913/TREE</td> <td>Devon Cottage, Frog Lane - beech 1 (B1), beech 2 (B2), willow 1 (W1), cherry 1 (C1), beech 3 (B3), beech 4 (B4), hazel stool (H1), western red cedar (CYP1), silver birch 1 (SB1), silver birch 2 (SB2, Grey poplar 1 (GP1), Lombardy poplar 1 (LP1), willow 2 (W2), silver birches - SB3 & SB4</td> <td>Consent with Conditions</td> </tr> <tr> <td>20/02991/TREE</td> <td>Oak Tree House, High St -T1 oak - Pollard remaining canopy spread to 7.5m to match north side canopy.</td> <td>Consent with Conditions</td> </tr> <tr> <td>20/03271/TREE</td> <td>Maypole House, Chapel St - T1 - leylandii - Reduce from 3.5metres to 1metre. Fell in winter</td> <td>Consent with Conditions</td> </tr> <tr> <td>20/03404/TREE</td> <td>Manor Farm, Duck Lane - T2, T4, T5 western red cedar, T8 Chinese juniper and T9 western red cedar (all noted as spruce on application) - Remove. T11 Norway spruce (noted as pine on application) - Remove. H1 - various species - Reduce height to 2.4m.</td> <td>Consent with Conditions</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>6.2 Report of Planning Applications Previously Considered</p> <table border="1"> <thead> <tr> <th>REFERENCE</th> <th>ADDRESS – PROPOSAL</th> <th>PC RESPONSE</th> </tr> </thead> <tbody> <tr> <td>20/03032/FUL</td> <td>Red Maple Headland Rd - Single storey side and rear extensions.</td> <td>SUPPORT</td> </tr> <tr> <td>20/02353/FUL</td> <td>3 Montagues Corner, Chapel St - Single storey replacement rear extension and first floor rear extension above.</td> <td>MAINTAIN SUPPORT</td> </tr> <tr> <td>20/03093/FUL</td> <td>The Orchard Church St - Formation of habitable rooms in roofspace with rear dormer and front velux rooflights</td> <td>OBJECT</td> </tr> <tr> <td>20/03404/TREE</td> <td>Manor Farm Duck Lane - T2, T4, T5, T8 and T9 - spruce – Remove. T11 - pine – Remove. H1 - various species - Reduce height to 2.4metres</td> <td>OBJECT</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>6.3 Consideration of Planning Applications received from Stratford</p>			REFERENCE	ADDRESS – PROPOSAL	SDC DECISION	20/02913/TREE	Devon Cottage, Frog Lane - beech 1 (B1), beech 2 (B2), willow 1 (W1), cherry 1 (C1), beech 3 (B3), beech 4 (B4), hazel stool (H1), western red cedar (CYP1), silver birch 1 (SB1), silver birch 2 (SB2, Grey poplar 1 (GP1), Lombardy poplar 1 (LP1), willow 2 (W2), silver birches - SB3 & SB4	Consent with Conditions	20/02991/TREE	Oak Tree House, High St -T1 oak - Pollard remaining canopy spread to 7.5m to match north side canopy.	Consent with Conditions	20/03271/TREE	Maypole House, Chapel St - T1 - leylandii - Reduce from 3.5metres to 1metre. Fell in winter	Consent with Conditions	20/03404/TREE	Manor Farm, Duck Lane - T2, T4, T5 western red cedar, T8 Chinese juniper and T9 western red cedar (all noted as spruce on application) - Remove. T11 Norway spruce (noted as pine on application) - Remove. H1 - various species - Reduce height to 2.4m.	Consent with Conditions				REFERENCE	ADDRESS – PROPOSAL	PC RESPONSE	20/03032/FUL	Red Maple Headland Rd - Single storey side and rear extensions.	SUPPORT	20/02353/FUL	3 Montagues Corner, Chapel St - Single storey replacement rear extension and first floor rear extension above.	MAINTAIN SUPPORT	20/03093/FUL	The Orchard Church St - Formation of habitable rooms in roofspace with rear dormer and front velux rooflights	OBJECT	20/03404/TREE	Manor Farm Duck Lane - T2, T4, T5, T8 and T9 - spruce – Remove. T11 - pine – Remove. H1 - various species - Reduce height to 2.4metres	OBJECT			
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20/03535/TREE	Willow Vale Church Lane - Sketch Plan WV - 1 Attachment A - Schedule of Work for trees numbered E01 to E43 (mainly Leylandii or Cypress) between close boarded fence and post and wire fence to east side of property. Attachment B - Schedule of Work for trees inside close boarded fence numbered GE01, S01- S15 (Leylandii) to southern boundary.			SUPPORT																																								
20/03272/VARY	Land South Of The Barton Rd - Variation of condition no. 2 (plans) to make changes to 3no. dwellings approved under 18/02456/FUL			SUPPORT																																								
20/03256/FUL	Welford Pastures Farm Barton Rd - Proposed garage and home office outbuilding as ancillary accommodation.			OBJECT																																								
<p>* subject to LBC Officer comments ** subject to Tree Officer comments</p> <p>6.4 Enforcement Issues</p> <p>6.5 Other Planning Matters</p> <p>Site Allocation Plan Public Consultation –WPC formal response submitted.</p> <p>Appeal (20/01005/VARY) Orchard Nurseries, Duck Lane. APP/J3720/W/20/3261304 – Appeal against Condition 19 which removes Permitted Development Rights. WPC objection submitted.</p> <p>20/03499/LDP Avon Bridge Binton Rd - single storey side extensions and rear extensions. Application for Certificate Lawful Development Proposed. For info only.</p>																																												
7.	<p>Finance</p> <p>7.1 Approval of items requiring payment</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Base</th> <th>VAT</th> <th>Total</th> <th>Bdgt.</th> </tr> </thead> <tbody> <tr> <td>Clerk Salary</td> <td>£486.20</td> <td>£0</td> <td>£486.20</td> <td>7</td> </tr> <tr> <td>Zoom Subscription x 2months</td> <td>£23.98</td> <td>£4.80</td> <td>£28.78</td> <td>8</td> </tr> <tr> <td>Website Hosting Fee</td> <td>£29.88</td> <td>£5.98</td> <td>£35.86</td> <td>17</td> </tr> <tr> <td>Clerks Phone (O2) to be paid by DD</td> <td>£21.85</td> <td>£4.37</td> <td>£26.22</td> <td>8</td> </tr> <tr> <td>Welford Matters Contribution</td> <td>£500.00</td> <td>£0</td> <td>£500.00</td> <td>18</td> </tr> <tr> <td>Materials for Way Post Maint</td> <td>£61.75</td> <td>£12.35</td> <td>£74.10</td> <td>27</td> </tr> <tr> <td>TOTAL</td> <td>£1,123.66</td> <td>£27.50</td> <td>£1,151.16</td> <td></td> </tr> </tbody> </table> <p>Receipts – £1,729.26 (£1728.41 WALC Community Grant funding for Village Gateways and £0.85 Bank Int)</p> <p>Transfer - £1000 Proposed – Cllr Lake Seconded – Cllr Barbour</p> <p>7.2 Approval of Precept Precept – A precept requirement of £24,320 was unanimously agreed for 2021/22. Action - Clerk to process the application.</p>				Item	Base	VAT	Total	Bdgt.	Clerk Salary	£486.20	£0	£486.20	7	Zoom Subscription x 2months	£23.98	£4.80	£28.78	8	Website Hosting Fee	£29.88	£5.98	£35.86	17	Clerks Phone (O2) to be paid by DD	£21.85	£4.37	£26.22	8	Welford Matters Contribution	£500.00	£0	£500.00	18	Materials for Way Post Maint	£61.75	£12.35	£74.10	27	TOTAL	£1,123.66	£27.50	£1,151.16	
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	<p>7.3 Any other finance matters Village Gateways – Cllr Carter to get up-dated quotation and lead project.</p>
8.	<p>Project Updates from Councillors</p> <p>Footpaths – falling tree has been removed from the footpath between The Bell and Duck lane. Cllr Barbour will instruct the contractor to initiate footpath resurfacing work.</p> <p>Several wayposts were identified as needing repair and / or replacement. Cllr Carter agreed to action.</p> <p>Dog Bins – It was agreed that a new bin is needed on Hunt Hall Lane. As this is a private road, permission is needed from the land owner. Cllr Hockaday will discuss.</p> <p>Cress Hill - Bees hives have been installed at Cress Hill. For safety, a lock has been placed on the gate into the enclosure. It was noted that the bin at the top of CH is getting very full, it was agreed to monitor for now and see if extra collections or an additional bin is required.</p> <p>A resident has enquired about the netting that has been placed over the St Peters Church windows whilst the stone work is being required. They are concerned about the impact on birds and bats. Cllr Kennedy to discuss with the environmental agency</p>
9.	<p>Review Previous Actions</p>
10.	<p>Any Other Business –</p> <p>Welford Matters – deadline for the next edition is Fri 8th Jan. The Parish Council agreed to submit a notice re Covid Community Volunteer Group and up-dates on the recent maintenance work carried out around the village</p> <p>The public footpath from Milcote Rd across the fields to Weston has been cleared by the farmer.</p> <p>Co-option Up-date Candidates for the two current Councillor vacancies have been interviewed by the Chair and Vice-chair. The Chair proposed the co-option of both candidates, which was unanimously approved by the Council. Action – Clerk to action next steps, sharing relevant paperwork and inviting the candidates to join the next PC meeting to meet the rest of the Council and to sign before the Clerk and Council their Declaration of Acceptance of Office forms.</p>
12.	<p>Dates of Future Meetings</p> <ul style="list-style-type: none"> • 19th Jan 2021 - Planning Committee Meeting. • 2nd Feb 2021 - Parish Council Meeting

Meeting closed at: 9.00pm