

Welford-on-Avon Parish Council

Minutes of the Meeting held on Tuesday 4th Jan 2022 at 7:15 p.m.

Present: Cllr S Carter, Cllr N Appleton, Cllr D Jones, Cllr M Lake, Cllr J Hockaday, Cllr M Stanley

In attendance: District Councillor M Perteghella, Clerk - Mrs I Wibberley

Public: 2

| Item | |
|------|---|
| 1. | <p>Acceptance of Apologies – Cllr N Kennedy, Cllr N Appleton.</p> <p>The Chair reported that Cllr Kennedy had resigned as she had moved from the area. A new councillor would be sought.</p> |
| 2. | <p>Declarations of Interest – None</p> |
| 3. | <p>Approval of Minutes – The minutes were accepted as a true record of the meeting of 7th Dec 2021 and signed by the Chairman. Proposed – Cllr D Jones Seconded – Cllr M Lake</p> |
| 4. | <p>Matters arising not covered elsewhere on the agenda – None</p> |
| 5. | <p>County Councillor’s Report: Absent</p> <p>District Councillor’s Report</p> <p>Cllr Perteghella reported that on 13th December 2021 Stratford District Council had voted to submit a proposal to the Secretary of State for Stratford and Warwick District Councils to merge into a South Warwickshire District. She and the Liberal Democratic Group had requested a number of actions should the merger proceed including no significant dilution of electoral representation, a system of planning committees which recognises the characteristics and requirements of the different areas of the combined district, maximum engagement with town and parish councils, and a review of democratic governance models.</p> <p>Cllr Perteghella noted that green waste bins (for which residents now pay a fee) had not been collected over the holidays. There had been no notification of this to residents. The Liberal Democratic Group had therefore asked the Leader of the Council whether or not the cancellation of the collection constituted a unilateral breach of a legal contract made with residents, how residents who have paid for a green bin and use it for kitchen waste, should dispose of or store rotting food waste for four weeks, and whether there would be a pro-rata reduction to the next bill to take account of the missing collection.</p> <p>The Climate Change public forum would take place on 8th February and was an opportunity for initiatives to be presented. Cllr Perteghella advised that the Green Shoots fund may be opened again and that from April 2022 CiL funding would be open. The Clerk was asked to check the funding possibilities for</p> |

| | <p>projects such as the Sports Club and the footpath to Cress Hill.</p> <p>Cllr Perteghella advised that there was still money available to assist businesses with covid recovery and noted that a covid booster hub was open at Warwick Hospital for all those over 18.</p> <p>SDC had agreed to commission a report/study on making Long Marston Garden Village more sustainable which would include a study on integrated transport infrastructure. The report was likely to be published in spring/early summer.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 6. | <p>Planning</p> <p>6.1 Report of Planning Notices received from Stratford DC</p> <table border="1"> <thead> <tr> <th>REFERENCE</th> <th>ADDRESS – PROPOSAL</th> <th>SDC DECISION</th> </tr> </thead> <tbody> <tr> <td>21/03558/TREE</td> <td>Welford House High Street - G1, lime x14no. - Re-pollard, pruning regrowth back to pollard points. -T2 walnut - Reduce width by 2metres to clear conservatory. -T3 unspecified stump - Remove. -T4 conifer - Crown raise by 2 metres</td> <td>CONSENT</td> </tr> <tr> <td>21/02853/VARY</td> <td>West View Caravan Park – removal of condition 1 of 05/00519/VARY to allow occupation of caravans all year round (12 months)</td> <td>CONSENT with conditions</td> </tr> <tr> <td>21/03349/FUL</td> <td>Acorns, Barton Road - erection of single storey rear extension</td> <td>CONSENT with conditions</td> </tr> <tr> <td>21/03167/FUL</td> <td>Oak Bank, Church Street – replacement roof, single storey side garage extension, replacement windows</td> <td>CONSENT with conditions</td> </tr> <tr> <td>21/02519/FUL</td> <td>Nissoria Binton Road - Replacement permeable gravel driveway and associated drainage management linked to new SuDS</td> <td>CONSENT with conditions</td> </tr> <tr> <td>21/03708/TREE</td> <td>Weir House Boat Lane -T1 unidentified tree - Fell. -T2 willow - Fell. -T3 cherry - Fell. -T4 Laburnum - Fell.</td> <td>CONSENT</td> </tr> <tr> <td>21/03453/FUL</td> <td>12 Barton Meadow – erection of single storey rear extension and first floor extension over garage</td> <td>CONSENT with conditions</td> </tr> </tbody> </table> <p>6.2 Report of Planning Applications Previously Considered</p> <table border="1"> <thead> <tr> <th>REFERENCE</th> <th>ADDRESS – PROPOSAL</th> <th>PC RESPONSE</th> </tr> </thead> <tbody> <tr> <td>21/03708/TREE</td> <td>Weir House Boat Lane -T1 unidentified tree - Fell. -T2 willow - Fell. -T3 cherry - Fell. -T4 Laburnum - Fell</td> <td>SUPPORT</td> </tr> <tr> <td>21/03594/FUL</td> <td>Pear Tree House High Street - Fenestration alterations including addition of bay window, bi-folding doors and glazed screen</td> <td>SUPPORT</td> </tr> <tr> <td>21/03800/TREE</td> <td>Devon Cottage Frog Lane - T1 willow, twin-stem - Stem nearest house failed and fell across driveway on 27/11/2021, damaging several limbs on T2. 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|--|---|--|-------------------------|-----------------|--------------|
| | | agricultural grain storage building with concrete apron and access drive | | | |
| 6.3 Consideration of Planning Applications received from Stratford District Council | | | | | |
| REFERENCE | ADDRESS – PROPOSAL | | PC RESPONSE | | |
| | | | | | |
| * subject to LBC Officer comments ** subject to Tree Officer comments | | | | | |
| 6.4 Enforcement Issues There were none discussed. | | | | | |
| 6.5 Other Planning Matters There were none discussed. | | | | | |
| 7. | Finance | | | | |
| | 7.1 Approval of items requiring payment | | | | |
| | Item | Base | VAT | Total | Bdgt. |
| | Clerk Salary | £972.40 | £0.00 | £972.40 | 7 |
| | Clerks Phone O2 (paid by DD) | £10.14 | £2.03 | £12.17 | 8 |
| | Donation Millennium Trust - monthly | £100.00 | £0.00 | £100.00 | 15 |
| | Limebridge - mowing Synder Meadow | £395.00 | £79.00 | £474.00 | 21 |
| | Limebridge - mowing Village Greens | £212.00 | £42.40 | £254.40 | 22 |
| | Limebridge - mowing Churchyard | £330.00 | £66.00 | £264.00 | 23 |
| | | £2092.57 | £189.43 | £1903.14 | |
| | Receipts – £nil | | | | |
| | Transfer - £1950.00 | | | | |
| | Proposed – Cllr J Hockaday | | Seconded – Cllr D Jones | | |
| | 7.2 Any Other Finance Matters | | | | |
| | 2022-23 Budget and Precept - Cllr Lake circulated a report on expenditure for the two previous years together with a forecast 2021/22. Income stood at £34k in the current year of which £24k was precept, the additional funding coming from CiL monies, VAT rebates and a Synder Meadow contribution. Costs were c£25k leaving a surplus of £8k unspent. Cllr Lake outlined the reserves position and advised that best practice was to hold between 50 and 100% of the precept. He outlined his budget assumptions for income (precept at current level) and expenditure and noted the effect that this would have on reserves. | | | | |
| | The Councillors discussed the current capital projects and their aspirations for improvements in the village such as increased sports facilities at Synder Meadow, additional facilities for teenagers and young children. It was also noted that c£3-4k would be needed to assist with the review of the Neighbourhood Plan in 2022-23. It was also observed that the defibrillator pads would need replacing in October 2023. The level of the village precept was low when compared to other similar sized villages. The deadline for submitting the application was 29 January. The clerk was asked to check if there was any cap on the level of precept increase permitted. It was agreed that Councillor Lake would look at a number of alternative scenarios and that the precept and budget would be agreed and finalised at the next meeting. | | | | |

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| 8. | <p>Project Updates from Councillors There were no updates received from Councillors.</p> |
| 9. | <p>Review Previous Actions – None</p> |
| 10. | <p>Any Other Business</p> <p>10.1 Councillors roles and responsibilities The current roles and responsibilities circulated by the Chair were noted and it was observed that Cllr Kennedy’s roles would need to be distributed amongst the existing councillors until another councillor was appointed. The Chair would update this for discussion and agreement at the next meeting. The clerk would notify the vacancy to WCC so that the appropriate procedure could be followed.</p> <p>10.2 Synder Meadow access road Local residents had queried who was responsible for maintaining the road to Synder Meadow as this was in a poor condition. The landowner was likely to be responsible however the Clerk would see if she could ascertain rights and responsibilities from any copy of the title deeds which might be available to the Parish Council.</p> <p>10.3 Welford Matters Councillors attention had been drawn to incorrect information Welford Matters relating to the location of meetings. The Clerk would check and arrange for any errors to be corrected.</p> <p>10.4 Green Shoots The clerk reminded Councillors that a response was required regarding this funding. Cllr Carter would follow up with Cllr Kennedy.</p> <p>10.5 Platinum Jubilee tree planting Suitable sites had still to be identified</p> <p>10.6 Residents requests and comments A local resident had expressed concern about damage to grass verges from parked vehicles and the clerk was asked to contact any building contractors currently working in the village to remind them of the need to minimise damage and reinstate.</p> <p>A resident had asked if any tree planting could take place between Church Bank and Quineys Leys by way of screening. The Parish Council observed that such planting could only take place with the consent of the landowner and that the resident should make initial approaches.</p> |
| 11. | <p>Dates of Future Meetings</p> <ul style="list-style-type: none"> • 23rd Nov 2021 - Planning Committee Meeting, Memorial Hall. • 7th Dec 2021 – Full Parish Council Meeting, Memorial Hall |
| | <p>Meeting closed at 8.26pm</p> |